

MUNICIPALITY OF LITCHFIELD

Minutes of the Regular Council Meeting on April 8th, 2024 at 7:00 p.m. held at the Municipal office located at 1362 route 148, Campbell's Bay, Qc.

Present: Mayor Lariviere, councilors Denis Dubeau, Emile Morin, John Stitt, Terry Racine

Councilor Rick Frost motivated his absence.

Also present: Director General, Julie Bertrand

Visitors: Patrick Kavanagh, Jeanine Morin, Diane Morin and Linda Davis

Quorum is met and Mayor Lariviere presides the meeting.

Adoption of Agenda

2024-04-55

It is moved by Emile Morin and unanimously resolved to adopt the agenda for April 8th, 2024.

Carried

Adoption of Minutes

2024-04-56

It is moved by Denis Dubeau and unanimously resolved to adopt the meeting minutes from March 4th, 2024 regular meeting.

Carried

*There are no declarations of conflict of interest from members of council.

Energy from Waste-Incinerator Project

2024-04-57

ENERGY FROM WASTE-INCINERATOR PROJECT

WHEREAS Warden Jane Toller presented her request for support as well as her opinion regarding the EFW incinerator project at a meeting of council on April 3rd, 2023;

WHEREAS prior to the said meeting a request was received from the MRC Pontiac to support the EFW project;

WHEREAS at a regular meeting of council of the Municipality of Litchfield it was unanimously adopted (resolution 2023-08-564) not to support the project at that time;

WHEREAS Mayor Larivière, with the support of the Litchfield council, did not support the motion at the MRC regional table to authorize funds for the expense of a business plan for the EFW Project;

WHEREAS the feedback from constituents to the mayor, municipal councillors and the municipal office has not been positive or supportive of the EFW Incinerator Project;

WHEREAS it is in the opinion of the municipal council of Litchfield that numerous aspects of the EFW project are not inline with the safety and wellbeing of the residents of the MRC Pontiac;

WHEREAS the members of council feel that there are more efficient, sustainable and safer methods of reducing and treating domestic waste and support the Zero Waste approach;

WHEREAS the cost related to such a project is considered to be grossly elevated in comparison to the amount of domestic waste produced on the territory of the MRC Pontiac;

Continued...

WHEREAS the costs related to the EFW Incinerator construction, operational and maintenance have the potential to impose a detrimental financial burden and health risks for the taxpayers of the Municipality of Litchfield and the MRC Pontiac;

THEREFORE,

It is moved by Terry Racine and unanimously resolved that the Municipality of Litchfield opposes EFW Incinerator Project and believe that the project should be abandoned immediately.

Carried

URBANISM

Municipal Inspector

Director General, Julie Bertrand, has given a report on behalf of Mr. Carle, to council regarding permits, urbanism issues and certificates.

ROADS/EQUIPMENT

2024-04-58 It is moved by Denis Dubeau and unanimously resolved that Foreman, Gerald Graveline, will perform the Annual Road Inspection and present a report and recommendations for councils' approval.

Carried

Authorization of repairs to the JCB Backhoe

2024-04-59 It is moved by Emile Morin and unanimously resolved to have the JCB backhoe repaired. The expenses to be authorized from the budgetary item "equipment-repairs" from the 2024 provisional budget.

Carried

Purchase of brushes for the "sweeper"

2024-04-60 It is moved by Emile Morin and unanimously resolved to authorized the purchase of "brushes" for the sweeper. This expense of \$1482 is authorized from the budgetary item "equipment-repairs and maintenance" from the 2024 provisional budget.

Carried

Purchase of 4 utility chains

2024-04-61 It is moved by Denis Dubeau and unanimously resolved to authorize the purchase of 4 used lengths of utility chains. This expense of \$300 is authorized from the budgetary item "tools" from the 2024 provisional budget.

Carried

Purchase of 8 summer tires for the 2017 plow truck

2024-04-62 It is moved by Terry Racine and unanimously resolved to authorize the purchase of 8 summer tires for 2017 plow truck. This expense of \$2500 + tax is authorized from the budgetary item "equipment -repairs and maintenance" from the 2024 provisional budget.

Carried

2024-04-63 **Guard Rails**
It is moved by Courtney Harris and unanimously resolved to proceed with the installation of the guard rails according to the plan prepared in 2023. The company, Glissieres des Biens, has extended the 2023 pricing. The expense of \$77 435. + taxes, for the installation of 525 meters of guard rail, is authorized from the TECQ funds.
Carried

2024-04-64 **PPA-CE Local Road Grant works 2024**
It is moved by Denis Dubeau and unanimously resolved to include the resurfacing of the chemin de la Montagne and the culvert replacement on chemin Hayes on the PPA-CE grant application form. The estimated amount of works is \$60,000.
Carried

2024-04-65 **Dust control 2023**
Whereas the municipality has accepted by resolution 2024-01-an offer of extension from MultiRoute for the 2024 annual provision of 77,000 litres of calcium chloride;
Therefore,
It is moved by Denis Dubeau and unanimously resolved to authorize the purchase of 77,000 litres of calcium chloride. This expense of \$27 412. + tax is authorized from the budgetary item "calcium" from the 2024 provisional budget.
Carried

2024-04-66 **Purchase of 2 spot lights and 3 headlamps**
Whereas it is necessary to have spot lights and headlamps when cutting and removing fallen trees from the municipal roads during night hours;
Therefore,
It is moved by Courtney Harris and unanimously resolved to authorize the purchase of the spot lights and headlamps. This expense of \$400 is authorized from the budgetary item "tools" from the 2024 provisional budget.
Carried

FINANCE/ADMINISTRATION

2024-04-67 **Payment of accounts**
It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly Invoices

Invoices paid: \$1010.11
Invoices to be paid: \$195 561.04

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totaling \$196 571.15 for the month of April 2024.

Signed: _____ Date: _____
Julie Bertrand, Director General

Call for offers of service for the provision of cleaning and maintenance of the municipal office and the Park Restrooms.

2024-04-68

Whereas a call for tender 2024-01 was requested;
Whereas the following two (2) submissions have been received:
JoJoès Clean and Go : \$12,000
Roxanne Kluge: \$24,000
Whereas both of the submissions are above the 2024 budget estimates allowed for the provision of the cleaning service;
Therefore,
It is moved by Terry Racine and unanimously resolved that both submissions are declined. A future employment offer will be posted for the fulfilment of the services required.
Carried

0/34 Gravel supply for the year 2024

2024-04-69

Whereas a call for tender for the 2024 supply of 03/4 gravel was requested;
Whereas the following submissions were received:
Campbell's Bay Ciment: \$6.06/m.t.
Sable & Gravier Morin: Pit #1-\$11.50/m.t., Pit #2 -\$13.23/m.t.
Les Entreprises Brian Stanton: \$6.65/m.t.
Whereas the Municipality has reserved the right to calculate transportation costs involved to determine the real cost of the materials (based on transportation to the municipal yard) and to verify of all documents required and submitted to accept the tenders as conform;
Whereas the calculations and conformity analysis have been performed;
Therefore,
It is moved by Emile Morin and unanimously resolved to accept the offer from Les Entreprises Brian Stanton Ltd at the cost of 6.65/m.t.
Carried

Donation to the MDJ du Pontiac for t-shirts purchase

2024-04-70

It is moved by Terry Racine and unanimously resolved to donate \$300 to the MDJ du Pontiac for the purchase of t-shirts for the 2024 summer camp participants. This expense authorized from the budgetary item "donations" from the 2024 provisional budget.
Carried

Expense for the preparation of call for tender for the professional services related to the New Joint Fire Hall project.

2024-04-71

Whereas the municipalities of Litchfield and Campbell's Bay have entered into a joint project for the construction of a new fire hall;
Whereas it is necessary to prepare a call for tender for professional services related to design, architecture and engineering;
Whereas the FQM has submitted a price quote of between \$9,000 -\$10,000;

Continued..

Therefore,

It is moved by Denis Dubeau and unanimously resolved to authorize the expenditure of \$10,000 and that Litchfield will pay 50% of the expense to the Municipality of Campbell's Bay. This expense to be reimbursed from the PRACIM grant funds.

Carried

2024-04-72 **Payment Feasibility Study for the construction of a new firehall**

Whereas the Municipality of Litchfield is responsible for 50% of the costs related to the feasibility study;

Whereas the Municipality of Campbell's Bay is requesting a payment installment of \$19 688.31;

Therefore, it is moved by Emile Morin and resolved to authorized the payment of \$19 688.31 to the Municipality of Campbell's Bay. These funds to be reimbursed by the PRACIM grant funds.

Carried

HUMAN RESOURCES

2024-04-73 **Health nurse services-ergonomics of work stations**

It is moved by Courtney Harris and unanimously resolved to authorize the expenditure for ergonomic adjustment and training services provided by Manon Cronier, health nurse.

This expense authorized from the budgetary item "workplace health and safety" from the 2024 provisional budget.

Carried

SECURITY

2024-04-74 **Emergency security system update**

It is moved by Denis Dubeau and unanimously resolved to authorize the installation of 5 alarm buttons. This expense authorized from the budgetary item "office -security system" from 2024 provisional budget.

Carried

2024-04-75 **90-day Extension of Mutual Aid and auto dispatch agreement between Litchfield and Bryson and Calumet Island**

Whereas by resolution 2023-12-646 the mutual aid and auto dispatch agreements with between Litchfield and Campbell's Bay and the Municipalities of Bryson and Calumet Island where reinstated temporarily for 90 days;

Whereas at this time a formal agreement for the provision of services has not yet been reached;

Therefore,

It is moved by Denis Dubeau and unanimously resolved to extend the agreement for 90 days, effective immediately. It is also resolved to authorize Mayor Colleen Larivière and Director General Julie Bertrand to sign the agreements.

Carried

2024-04-76 Purchase of security and municipal signage
It is moved by John Stitt and unanimously resolved to authorize Director General to proceed with the purchase of signage required through the year. The amount authorized is not to exceed the amount provided for in the 2024 provisional budget.
Carried

2024-04-77 HALTE
Repairs to restroom entrance
It is moved by Denis Dubeau and unanimously resolved to authorize the repair to the entrance level of the restrooms to prevent rain runoff. This expense of \$300 is authorized from the budgetary item "Halte-maintenance" from the 2024 provisional budget.
Carried

*Mayor Lariviere reads the correspondence.

2024-04-78 MISCELLANEOUS
Anniversary Plaques
It is moved by Denis Dubeau and unanimously resolved to authorize a 65th Anniversary plaque for Mr. and Mrs. Pilon. This expense authorized from the budgetary item "donations" from the 2024 provisional budget.
Carried

2024-04-79 Touch a truck event- St John's Elementary School
It is moved by Denis Dubeau and unanimously resolved that the Municipality send a truck or the grader to the "Touch a Truck" event on May 30,2024 at the Pontiac Lion's Club.
Carried

2024-04-80 Donation to Bourses Pontiac
It is moved by Terry Racine and unanimously resolved to donate \$200 to Bourses Pontiac. This expense authorized from the budgetary item "donations" from the 2024 provisional budget.
Carried

2024-04-81 Federal infrastructure funding shortfall in relation to population growth
WHEREAS Canada is currently experiencing record population growth, with 1.25 million newcomers to the country in the last year alone;
WHEREAS, according to the Canada Mortgage and Housing Corporation (CMHC), we need to build at least 3.5 million additional housing units by 2030, and municipalities must improve or provide the infrastructure to absorb this growth;
WHEREAS, according to FCM estimates, the cost of required municipal infrastructure averages \$107,000 per housing unit;
WHEREAS, according to Statistics Canada, the cost of rehabilitating *existing* municipal infrastructure is approximately \$170 billion;
WHEREAS inflation in the non-residential construction sector has reached 29% since the end of 2020, and municipalities are facing an increase in the cost of infrastructure projects that is not only meteoric, but disproportionate to the increase in revenues;

WHEREAS, in recent years, unlike federal and provincial revenues, municipal tax revenues have not kept pace with inflation, economic growth or population growth;
WHEREAS municipalities are facing a shortfall in federal infrastructure funding at a time when the Invest in Canada Infrastructure Program has ended, the Community Futures Fund is being renegotiated, and the Permanent Transit Fund will not be launched until 2026;
WHEREAS the Community Development Fund of Canada, formerly the Gas Tax Fund, provides over \$2.4 billion annually in capital funding directly to municipalities through a reliable allocation mechanism, and municipalities large and small rely on this funding to meet their commitments to the public by building and maintaining essential public infrastructure (water and wastewater infrastructure, roads, public transit, community, cultural and recreational facilities, etc.);

THEREFORE,

It is moved by Denis Dubeau and unanimously resolved that: the federal government work with municipalities and signatories to the agreement to ensure that the Community Development Fund remains a direct, reliable and sustainable source of revenue for local infrastructure priorities;

THAT the federal government commit to a new wave of infrastructure programs in Budget 2024, including a new water and wastewater infrastructure program, and an increase to the Disaster Mitigation and Adaptation Fund;

THAT the government conclude agreements with provincial governments in the coming weeks to renew programs such as the Gas Tax and Quebec Contribution, commonly known as the TECQ, with no new conditions, and with more flexible rules to allow projects identified by municipalities to proceed;

THAT the federal government bring together the provinces, territories and municipalities to negotiate a "municipal growth framework" that modernizes municipal financing and promotes the country's long-term growth.

THAT a copy of this resolution be forwarded to the Deputy Prime Minister and Minister of Finance of Canada, the Honourable Chrystia Freeland, to the Minister of Housing, Infrastructure and Communities of Canada, the Honourable Sean Fraser, to the Minister of Transport of Canada and political lieutenant for Quebec, the Honourable Pablo Rodriguez, to the Minister of Finance of Quebec, M. Eric Girard, the Quebec Minister of Municipal Affairs, Andrée Laforest, federal and Quebec MPs from our territory, the President of the Federation of Canadian Municipalities, Scott Pearce, and the President of the FQM, Jacques Demers.

Carried

ADJOURNMENT

2024-04-82

It is moved by Emile Morin and unanimously resolved to adjourn the meeting at 9:30 p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General and Clerk Treasurer

