

MUNICIPALITY OF LITCHFIELD

Minutes of the Regular Council Meeting on November 15th, 2021 at 7:00 p.m. at the municipal office located at 1362 rte. 148, Campbell's Bay, QC J0X 1K0.

Present: Mayor Colleen Larivière, councilors Denis Dubeau, Emile Morin, Terry Racine, John Stitt, Rick Frost and Courtney Harris

Also present: Director General, Julie Bertrand

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2021-11-149 It is moved by Terry Racine and unanimously resolved to adopt the agenda with additions for November 15th, 2021.
Carried

Adoption of Minutes

2021-11-150 It is moved by Emile Morin and unanimously resolved to adopt the meeting minutes from the October 4th meeting.
Carried

FINANCE

Payment of accounts

2021-11-151 It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly Invoices

Invoices paid: \$9 187.33

Invoices to be paid: \$96 076.59

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totaling \$105 263.92 for the month of November 2021.

Signed: _____ Date: _____

Julie Bertrand, Director General

Winter Salt purchase

2021-11-152 It is moved by Emile Morin to authenticate the purchase of an additional 35.9 m.t. of salt. This expense of \$107.50/ton is authorized the budgetary item "winter sand" from the 2021 provisional budget.
Carried

2022-2023 diesel fuel supply call for tender

2021-11-153 It is moved by Terry Racine and unanimously resolved to put out a call for tender for the 2022-2023 diesel fuel supply.
Carried

- 2021-11-154** Collection of tax arrears
It is moved by Terry Racine and unanimously resolved to authorize the Director General to proceed with collection procedures for tax arrears.
Carried
- 2021-11-155** Authentication of a \$200 bursary for Brook Leach and authorization of a \$200 bursary for Emma May Mousseau.
It is moved by Emile Morin and unanimously resolved to authenticate the bursary for Brook Leach and authorize the bursary for Emma May Mousseau in the amounts of \$200 each. This expense is authorized from the budgetary item "bursaries" from the 2021 provisional budget.
Carried
- 2021-11-156** Increase for William Fenton monthly contract amount
It is moved by John Stitt and unanimously resolved to increase William Fenton's monthly amount by \$50. This expense authorized from the budgetary item "office equipment maintenance-tech" from the 2021 provisional budget.
Carried
- 2021-11-157** Retainer for Connie Levesque-remote training support
It is moved by Courtney Harris and unanimously resolved to approve the monthly retainer for January to June 2022. This expense of \$500/month will be authorized from the 2022 provisional budget.
Carried
- 2021-11-158** SECURITY
FIREFIGHTER TRAINING NEEDS FOR 2022
WHEREAS the *Regulation respecting the conditions governing the exercise of functions within a municipal fire safety service* provides training requirements for firefighters of the fire safety service to ensure a minimum professional qualification;
WHEREAS this regulation is part of a desire to ensure municipalities forming fire crews with the skills and abilities necessary to respond effectively to emergencies;
WHEREAS in December 2014 the Quebec government established the financial assistance program for the training of volunteer and part-time firefighters;
WHEREAS the program's main objective is to provide municipal organizations financial assistance to enable them to have a sufficient number of trained firefighters to act effectively and safely in an emergency;
WHEREAS this program also aims to promote the acquisition of basic skills required by volunteer firefighters and part-time practicing in municipal fire safety services;
WHEREAS the municipality of Litchfield wishes to benefit from the financial support offered by the program;

Continued..

WHEREAS the municipality of Litchfield foresees the training of four (4) firefighters for the Firefighter I program and six (6) firefighters for the auto pumper program during the next year to respond effectively and safely to emergency situations on its territory;

WHEREAS the municipality must send this resolution to the Ministry of public security through the Pontiac MRC in accordance with article 6 of the program;

Therefore,

It is motioned by Denis Dubeau and resolved to apply for the financial assistance under the financial assistance program for volunteer or part-time firefighter training at the Ministry of public security and forward this request to the Pontiac MRC.

Carried

HALTE

Purchase of gates and speed bumps for the Halte/Park

2021-11-159

It is moved by Terry Racine and unanimously resolved to authorize the purchase of speed bumps and gates for the Halte/Park. This expense of \$4200 is authorized from the Reno Village grant program.

Carried

MISCELLANEOUS

Hiring of engineer firm to prepare plans for the construction of a truck shelter

2021-11-160

It is moved by Terry Racine and unanimously resolved to hire a firm to prepare construction plans for a truck shelter. This expense of approximately \$1000 is authorized from the PRABAM grant funds.

Carried

2022 Calendar of monthly meetings

2021-11-161

It is moved by Denis Dubeau and unanimously resolved that the 2022 monthly meeting calendar is as follows:

JANUARY	10	MONDAY	7:00 P.M.
FEBRUARY	7	MONDAY	7:00 P.M.
MARCH	7	MONDAY	7:00 P.M.
APRIL	4	MONDAY	7:00 P.M.
MAY	2	MONDAY	7:00 P.M.
JUNE	6	MONDAY	7:00 P.M.
JULY	4	MONDAY	7:00 P.M.
AUGUST	8	MONDAY	7:00 P.M.
SEPTEMBER	6	TUESDAY	7:00 P.M.
OCTOBER	3	MONDAY	7:00 P.M.
NOVEMBER	7	MONDAY	7:00 P.M.
DECEMBER	5	MONDAY	7:00 P.M.

CARRIED

*It is noted that councillors Harris and Frost were sworn in and signed their oaths.

*It is noted that all councillors completed the declaration of pecuniary interests.

*It is noted that there will be a compulsory training for the new members of council on the Code of Ethics and Deontology.

Donation in support of the Tribute to local musicians

2021-11-162

It is moved by Emile Morin and resolved to donate \$50 to the Tribute to local musicians organized by Cletus Ferrigan.

This expense of \$50 is authorized from the budgetary item "donations" from the 2021 provisional budget.

Carried on division of votes

5 in favor

Terry Racine not in favor

ADJOURNMENT

2021-11-163

It is moved by Emile Morin and unanimously resolved to adjourn the meeting at 8:26 p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General