

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on February 6th, 2019 at 7 p.m. at the municipal office located at 1362 rte 148 Campbell's Bay, QC.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin, Joe Belanger and John Stitt.

Councillor Terry Racine motivated his absence.

Also present: Director General, Julie Bertrand

Quorum is met and Mayor Colleen Larivière presides the meeting.

2019-02-20

Adoption of Agenda

It is moved by Emile Morin and unanimously resolved to adopt the agenda with additions for February 6th, 2019.

Carried

2019-02-21

Adoption of Minutes

It is moved by Joe Belanger and unanimously resolved to adopt the minutes of January 9th, 2019.

Carried

URBANSIM

Municipal Inspectors Report

2019-02-22

It is moved by Donald Graveline and unanimously resolved to approve the municipal inspector's monthly report and to authorize payment for kilometres submitted.

Carried

FINANCE

Payment of accounts

2019-02-23

It is moved by Donald Graveline and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$2434.00

Invoices to be paid: \$ 20 949.17

Total amount of invoices: \$23 383.17

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$23 383.17 for the month of February 2019.

Signed: _____

Date: _____

Julie Bertrand, Director General

February 2019

Calcium Purchase

2019-02-24

It is moved by Denis Dubeau and unanimously resolved to accept the offer from Multi-Routes for the supply of 77 000 litres of calcium for 2019. This expense of 24 967.67 is authorized from the budgetary item "calcium" from the 2019 provisional budget.

Carried

*It is noted that the sander chain for the 1998 Int.plow truck needs to be replaced. Leadhand Gerald Graveline will take the necessary steps to have it replaced.

Request to the MTQ regarding the bridge on Bank road

2019-02-25

Whereas the municipality has received notice from the MTQ that they will be repairing the structure of the bridge on the Bank road at some time in the year 2019;

Therefore,

It is moved by Denis Dubeau and unanimously resolved to send a request to the MTQ requesting that they increase the width of the bridge to allow 2 vehicles to cross at the same time.

Carried

Letter of support on behalf of the Centre de Tri Pontiac

2019-02-26

Whereas the municipality has received a request to send of letter to the Ministry of sustainable development ,Environment and fight against climate change, in support of the Centre de Tri Pontiac's request for a certificate of authorization for the operation of a bio park;

Whereas the operations of the Centre de Tri are under the governance of the Ministry;

Whereas the municipality has no authority in regards to the operations of private enterprise;

Whereas the municipality wishes to support this taxpayer in their request to the Ministry to ensure proper certification of the enterprise;

Therefore,

It is moved by Donald Graveline and unanimously resolved to send a letter of support to the Ministry of sustainable development, Environment and fight against climate change on behalf of the Centre de Tri Pontiac.

Carried

Refinancing of Borrowing By-law 2011-10 – Loss of Revenue Grant

Resolution de concordance relative à un emprunt par billets au montant de 172 500\$ qui sera réalisé le 13 février 2019

2019-02-27

ATTENDU QUE, conformément au règlement d'emprunt suivant et pour le montant indiqué, la Municipalité de Litchfield souhaite emprunter par billets pour un montant total de 172 500 \$ qui sera réalisé le 13 février 2019, réparti comme suit :

Règlements d'emprunts #	Pour un montant de \$
2011-10	172 500 \$

ATTENDU QU'il y a lieu de modifier le règlement d'emprunt en conséquence ;

IL EST PROPOSÉ EMILE MORIN, APPUYER PAR JOE BELANGER ET RÉSOLU UNANIMEMENT :

QUE le règlement d'emprunt indiqué au 1^{er} alinéa du préambule soit financé par billets, conformément à ce qui suit :

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1. les billets seront datés du 13 février 2019;
2. les intérêts seront payables semi-annuellement, le 13 février et le 13 août de chaque année;
3. les billets seront signés par le (la) maire et le (la) secrétaire-trésorier(ère) ou trésorier(ère);
4. les billets, quant au capital, seront remboursés comme suit :

2020	32 000\$	
2021	33 200\$	
2022	34 500\$	
2023	35 700\$	
2024	37 100\$	(à payer en 2024)
2024	0	(à renouveler)

Adoptée

Soumissions pour l'émission de billets

2019-02-28

Date d'ouverture :	6 février 2019	Nombre de soumissions :	2
Heure d'ouverture :	10 h	Échéance moyenne :	3 ans et 1 mois
Lieu d'ouverture :	Ministère des Finances du Québec	Date d'émission :	13 février 2019
Montant :	172 500 \$		

ATTENDU QUE la Municipalité de Litchfield a demandé, à cet égard, par l'entremise du système électronique « Service d'adjudication et de publication des résultats de titres d'emprunts émis aux fins du financement municipal », des soumissions pour la vente d'une émission de billets, datée du 13 février 2019, au montant de 172 500 \$;

ATTENDU QU'à la suite de l'appel d'offres public pour la vente de l'émission désignée ci-dessus, le ministère des Finances a reçu deux soumissions conformes, le tout selon l'article 555 de la Loi sur les cités et les villes (RLRQ, chapitre C-19) ou l'article 1066 du Code municipal du Québec (RLRQ, chapitre C-27.1) et de la résolution adoptée en vertu de cet article.

1 -FINANCIÈRE BANQUE NATIONALE INC.

32 000 \$	2,70000 %	2020
33 200 \$	2,80000 %	2021
34 500 \$	2,95000 %	2022
35 700 \$	3,05000 %	2023
37 100 \$	3,20000 %	2024

Prix : 98,45200

Coût réel : 3,56932

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2 -CAISSE POPULAIRE DESJARDINS DE FORT-COULONGE

32 000 \$	3,94000 %	2020
33 200 \$	3,94000 %	2021
34 500 \$	3,94000 %	2022
35 700 \$	3,94000 %	2023
37 100 \$	3,94000 %	2024

Prix : 100,00000

Coût réel : 3,94000 %

ATTENDU QUE le résultat du calcul des coûts réels indique que la soumission présentée par la firme FINANCIÈRE BANQUE NATIONALE INC. est la plus avantageuse;

Il est proposé par Donald Graveline appuyé par Joe Belanger et résolu unanimement;

QUE le préambule de la présente résolution en fasse partie intégrante comme s'il était ici au long reproduit;

QUE la Municipalité de Litchfield accepte l'offre qui lui est faite de FINANCIÈRE BANQUE NATIONALE INC. pour son emprunt par billets en date du 13 février 2019 au montant de 172 500 \$ effectué en vertu du règlement d'emprunt numéro 2011-10. Ces billets sont émis au prix de 98,45200 pour chaque 100,00 \$, valeur nominale de billets, échéant en série cinq (5) ans;

QUE les billets, capital et intérêts, soient payables par chèque à l'ordre du détenteur enregistré ou par prélèvements bancaires préautorisés à celui-ci.

Carried

2019 Tax Rate By-law 2019-240

2019-02-29

To determine the tax rate and interest rate on arrears for the 2019 fiscal year.

Whereas the content of article 252 of the Act respecting municipal taxation;

Whereas a notice of motion was given by Emile Morin at a session of council held on November 5th, 2018 to the effect that the present by-law would be presented for adoption;

Whereas Project By-law 2019-240 was adopted at a regular meeting of council held on January 9th, 2019;

Therefore, it is moved by Donald Graveline and unanimously resolved and ruled by the municipal council of the Municipality of Litchfield to adopt the By-law 2019-240 as follows:

SECTION 1 GENERAL TAX RATE 2019

ARTICLE 1-1

That the general mill rate of .70\$ for 100\$ value stated in the evaluation role, be implemented for the 2019 fiscal year on all taxable immovable situated in the municipality of Litchfield.

SECTION 2 INTEREST RATE ON TAX ARREARS 2019

ARTICLE 2-1

From the time that the taxes are in arrears, the unpaid balances will incur interest at the annual rate of 5%.

To determine the rate for garbage disposal for the 2019 fiscal year

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SECTION 3 GARBAGE DISPOSAL RATE 2019

ARTICLE 3-1

The rate for garbage disposal will be a flat rate of 100\$/unit, to include all residences, cottages, camps and/or all domiciles situated within the territory of the Municipality of Litchfield.

SECTION 4 COMING IN TO EFFECT

This By-Law will come into force in conformity with the law.

Carried*It is noted that the members of council received a copy of the By-law 2019-240 therefore the reading of the by-law was dispensed of.

2019-02-30

Remuneration for members of council By-law 2019-239

Concerning a modification to amend By-Law number 2000-001 to determine the remuneration of the members of Council of the Municipality of Litchfield.

WHEREAS that in conformity with the act on remuneration of Elected officials (L.R.Q., chapter T-11,001) the Municipality may, by by-law, establish the remuneration of its members;

WHEREAS it is appropriate to revise the salaries of the elected officials;

WHEREAS Councillor Emile Morin gave Notice of Motion at the regular meeting held on November 5th, 2018;

WHEREAS Project By-Law 2019-239 was adopted at a regular meeting of council held on January 9th, 2019;

THEREFORE,

It is moved by Emile Morin resolved to adopt By-law 2019-239 and Council orders and statues by the present By-Law as follows:

TO WIT:

BY-LAW 2019-239 is modified as follows:

ARTICLE 1: Remuneration and revision

In conformity with the law on the remuneration of elected municipal officials, the municipality will remunerate each member of council an amount as set out in the present by-law. The total amount of the remuneration paid to each will include a base amount and an amount for allowable expenses, according to article 19 of the Law on the treatment of elected municipal officials, which is determined to be 50% of the base amount.

The total annual remuneration of a member of council is established at \$4963.40.

The total annual remuneration of the pro-mayor is established at \$6501.30.

The total annual remuneration of the mayor is established at \$14890.98.

ARTICLE 2: Effective date

By-Law 2019-239 is effective as of January 1, 2019;

ARTICLE 3: Indexation and revision

The revision and indexation of remuneration will be done, according to the by-law, for each financial year starting on January 1st.

The indexation of the remuneration will be based on the percentage corresponding to the increase rate (yearly variation) according to Statistics Canada for the Ottawa-Gatineau area.

The indexation and the percentage of variation from the previous year for the Ottawa-Gatineau area will be for the period from January 1st to December 31st.

ARTICLE 4: Payment

The remuneration will be paid in accordance to the pay schedule of the municipality

ARTICLE 5: Coming into effect

This By-Law will come into force in conformity with the Law.

Carried *It is noted that the members of council received a copy of the

By-law 2019-239 therefore the reading of the by-law was dispensed of.

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SECURITY

2019-02-31

ADOPTION OF THE INTERMUNICIPAL AGREEMENT FOR THE PROVISION OF EMERGENCY ISOLATED ENVIRONMENT RESCUE

WHEREAS the MRC Pontiac is committed to developing an off-road rescue program;

WHEREAS the MRC Pontiac has adopted a local emergency intervention protocol, which appoints 2 regional emergency rescue teams;

WHEREAS these teams may have to intervene in all the municipalities of the MRC;

WHEREAS inter municipal agreements will have to be signed to offer this service;

WHEREAS it would be preferable for all municipalities to sign a common agreement to standardize interventions;

WHEREAS the budget for these interventions will be managed by the MRC;

WHEREAS a regional inter municipal agreement has been presented to the Municipal Council;

THEREFORE,

It is moved by Donald Graveline and unanimously resolved that the municipality of LITCHFIELD adopt the submitted agreement.

IN ADDITION, the Municipal Council authorizes Director General Julie Bertrand and Mayor Colleen Lariviere to sign any document related to the agreement on behalf of the Municipality of Litchfield.

Carried

Purchase of Satallite Phones for Emergency Plan

201-02-32

Whereas the municipality has received funding from 911 for the preparation and equipment purchase for the emergency prevention plan for the Municipality;

Whereas it is necessary to have an alternate source of communication in the event of a total failure of land and cellular phones;

Therefore it is moved by Denis and unanimously resolved to purchase 2 refurbished cell phones from Globalstar . This expense of \$1100.00 is authorized from the 911 funding. It is also resolved to authorize the yearly communication fee of \$980/year/phone.

Carried

HUMAN RESOURCES

Modification to the Director General's employment agreement

2019-02-33

Whereas the Municipality and Director General had signed an Employment Agreement on January 7th, 2017;

Whereas the agreement requires a review for 2019-2020;

Whereas council adopted resolution number 2019-01-17 approving salary increases for 2019 and 2020;

Therefore,

It is moved by Joe Belanger and unanimously resolved to modify the Director General's Employment Agreement to reflect the salary increase and to modify the revision date of the agreement for the year 2021.

It is also resolved to authorize Mayor Lariviere to sign the agreement document.

Carried

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2019-02-34 **Modification to Employee Policy 2014-06-126 – Articles 2 and 8.**
Whereas the municipality adopted the Employee Policy 2016-06-126;
Whereas the vacation weeks related to years of employment has been modified by the Normes du Travail du Quebec;
Whereas the municipality agrees to increase the vacation weeks for employees with 10 or more years of service to 4 weeks;
Whereas the Employee Policy 2016-06-126 stated the employees must take overtime hours between the months of April to December of each year;
Whereas this is no longer required because the municipality has employed spare drivers to cover vacation, sick leave and time off;
Therefore,
It is moved by John Stitt and unanimously resolved to modify Employee Policy 2016-06-126 to reflect the above changes. Mayor Colleen Lariviere and Director General Julie Bertrand are authorized to sign the documents.
Carried

2019-02-35 **Increase to hours of employment for Robert Carle**
It is moved by John Stitt and unanimously resolved to increase Mr. Robert Carle's weekly hours by 5 hours. Thus his weekly hours of employment will be a total of 21 hours spread over 3 days. This expense will be covered by a transfer of funds at a later date.
Carried

2019-02-36 **MISCELLANEOUS**
CHIP membership fee
It is moved by Joe Belanger and unanimously resolved to authorize the payment of the CHIP annual membership fee. This expense of \$120 is authorized from the budgetary item "association fees" from the 2019 provisional budget.
Carried

2019-02-37 **Donation to Pontiac Artist Tour Association**
It is moved by John Stitt and unanimously resolved to donate \$60.00 to the Pontiac Artist Tour Association. The expense is authorized from the budgetary item "charitable donations" from the 2019 provisional budget.
Carried

2019-02-38 **Resolution in support of the MRC Pontiac's resolution #2019-01-28 regarding the Quebec Firearms Registry**
WHEREAS the former Premier of Quebec, Mr. Philippe Couillard forced in June 2016 the creation of the register SIAF (Registration Service of Firearms of Quebec) by not allowing the free vote of his deputies;
WHEREAS the law on the registration of non-restricted firearms in Quebec came into force on January 29, 2018, stating that firearms must be registered by the end of January 2019;
WHEREAS the implementation of this registry (\$ 17 million for the establishment and \$ 5 million annually for the operation) does not provide any concrete security measures to combat the importation, manufacture and possession of illegal weapons;

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WHEREAS the SIAF tends to demonize firearms and honest owners with the required federal permits, but completely ignores criminals procuring weapons on the black market;

WHEREAS on December 20, 2018, one month before the deadline, 82% of Quebec's weapons (1.6 million) are still not registered;

WHEREAS the SIAF project is likely to suffer the same fate as the Canadian Firearms Registry (from \$ 2 million to \$ 2 billion), given weak results so far;

WHEREAS abandoning the registry would release significant amounts that could be used much better (in mental health, for example);

THEREFORE,

It is moved by Councillor Donald Graveline and resolved unanimously:

THAT the Municipality of Litchfield invite the other municipalities of Quebec to ask the deputies, the Minister of Public Security of Quebec and the Prime Minister to backtrack on the law on the registration of firearms without restriction;

THAT the Council express its solidarity with hunters, sports shooters, collectors and citizens who consider this register intrusive and ineffective;

THAT Council requests the Government of Quebec to concretely support initiatives against the importation, manufacture and possession of illegal weapons;

THAT the Council propose to the Government of Quebec to put in place necessary information and education programs to stop the stigmatization of firearms and the demonization of their owners.

THAT a copy of this resolution be sent to the Premier of Quebec, the Minister of Public Security of Quebec, the MRC of Memphremagog and all of his municipalities.

Carried

Resolution in support the MRC Pontiac's resolution # 2019-01-26 regarding the MRC Pontiac Forestry Action Plan.

2019-02-39

Whereas the territory of the MRC Pontiac occupies approximately 13850 km² and the productive forest area represents 78% of the territory of the MRC;

Whereas historically, there has always been an industrial structure related to the forestry sector in the MRC of Pontiac which has allowed its development, thanks to the presence of a rich and available forest resource which remains an important component of the economy of the MRC;

Whereas the national forest crisis that has been raging since 2006 has hit heavily the Pontiac timber processing plants, in particular the closing of the Litchfield hardwood pulp mill in 2008 and the permanent or temporary closures of several sawmills of pine and hardwood;

Whereas today, the public forest of the MRC Pontiac territory supplies primary processing plants located mainly outside the MRC Pontiac;

Whereas in 2009, the MRC Pontiac, in collaboration with partners in economic development, carried out strategic planning to redefine the socio-economic future of the Pontiac communities. Vision 2020 identifies the forest sector as one of the key sectors to develop;

Whereas since 2010, the MRC Pontiac has invested significant amounts in study and the creation of Fiber Pontiac to stimulate the local economy by capitalizing on the unused pulpwood which is abundant in the Pontiac;

Whereas the Municipality of Mansfield has adopted a resolution (18-01-2019) asking the Government of Quebec to establish a special statute for the MRC Pontiac and to decree a moratorium on timber exports from the Pontiac territory

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and considering that this position reflects the frustration of the local population towards the economic decline of the exploitation of the forest resource for local communities;

It is moved by Donald Graveline and unanimously resolved to ask the Minister of the Economy and Innovation Quebec and the Minister of Forest Wildlife and Parks to establish a common strategy to support the MRC Pontiac in its initiatives for the recovery of the forest industry on its territory. It is also resolved that a copy of this resolution be sent to the Premier of Quebec, the Minister of Finance, the Minister Delegate for Regional Economic Development, the Minister of Energy and Natural Resources, the Minister of the Family and Responsible of the Outaouais, the Member of Parliament for Pontiac, the MRC Pontiac and all its municipalities.

Carried

Resolution in support of the FQM Project Resolution regarding the Gas Tax funds for 2019-2023.

2019-02-40

Attendu que le gouvernement fédéral a révisé les catégories de projets admissibles au Fonds de la taxe sur l'essence et exclu certains projets municipaux tels que les hôtels de ville, les casernes de pompiers, les garages municipaux et les entrepôts;

Attendu que l'ensemble de ces travaux étaient admissibles dans la première entente qui s'est terminée le 31 décembre 2018;

Attendu que cette décision ne reconnaît pas la compétence des gouvernements de proximité que sont les municipalités québécoises à planifier et décider les travaux de construction et d'amélioration des équipements de leur communauté;

Attendu que les municipalités sont les gouvernements les mieux placés pour prioriser les travaux de leur communauté;

Attendu que plusieurs projets de municipalités québécoises sont remis en question en raison de la décision du gouvernement fédéral;

Attendu que plusieurs municipalités du Québec qui ne sont pas dotées d'infrastructures tel un réseau d'aqueduc et d'égout ne pourront utiliser leur enveloppe réservée parce que les projets qu'elles avaient planifiés ne sont plus acceptés;

Attendu qu'il y a lieu de demander au gouvernement fédéral de revenir sur sa décision et de réintroduire les bâtiments municipaux dans la liste des projets admissibles;

Attendu qu'il y a lieu de demander au gouvernement fédéral d'ajouter des infrastructures importantes comme les ouvrages de rétention dans cette même liste;

Attendu qu'il y a lieu de demander au gouvernement fédéral de rendre admissibles les dépenses liées aux travaux « en régie », c'est-à-dire le coût des employés municipaux assignés à un projet;

Attendu que le gouvernement du Québec est intervenu à plusieurs reprises pour demander au gouvernement fédéral de revoir sa position;

Attendu que le président de la Fédération québécoise des municipalités (FQM), M. Jacques Demers, est intervenu auprès du gouvernement fédéral, notamment par une lettre le 22 janvier 2019;

Attendu que la FQM a demandé à ses membres d'intervenir auprès du ministre fédéral de l'Infrastructure et des Collectivités, l'honorable François-Philippe Champagne, et du député fédéral de notre circonscription pour demander au gouvernement fédéral de revoir sa position;

Il est proposé par Emile Morin et Appuyé par Denis Dubeau :

D'appuyer la Fédération québécoise des municipalités (FQM) dans sa démarche auprès du gouvernement fédéral pour lui demander de revoir sa position dans les catégories de projets admissibles au Fonds de la taxe sur l'essence afin d'inclure

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les bâtiments municipaux, les ouvrages de rétention et de rendre également admissibles le coût des employés municipaux assignés à un projet.

De transmettre copie de cette résolution au ministre fédéral de l'Infrastructure et des Collectivités, l'honorable François-Philippe Champagne, à la ministre des Affaires municipales et de l'Habitation du Québec, M^{me} Andrée Laforest, au député ou à la députée fédéral(e) de notre circonscription et au président de la Fédération québécoise des municipalités, M. Jacques Demers.

De transmettre copie de cette résolution à la présidente de la Fédération canadienne des municipalités (FCM) et mairesse de Magog, M^{me} Vicky-May Hamm, pour appui.

Carried

Motion to adjourn

2019-02-41

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 8:10 p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General