

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on July 9th, 2018 at 7 p.m. at the municipal office located at 1362 rte 148 Campbell's Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin, Joe Belanger, John Stitt and Terry Racine.
Also present: Director General, Julie Bertrand and Municipal Inspector, Robert Carle .

Quorum is met and Mayor Colleen Larivière presides the meeting.

Visitors: Mr. Denis Lariviere is present regarding Gravelle Road.

2018-07-123

Adoption of Agenda

It is moved by Donald Graveline and unanimously resolved to adopt the agenda for July 9th, 2018 with additions.

Carried

2018-07-124

Adoption of Minutes

It is moved by Emile Morin and unanimously resolved to adopt the minutes of June 4th, 2018.

Carried

It is noted that Mayor Lariviere left the meeting at 7:05p.m. due to the possible appearance of conflict of interest regarding Mr Denis Lariviere's requests for information regarding road maintenance and private roads and councils decision regarding the takeover request of Gravelle road.

Pro-mayor Denis Dubeau presides the meeting at 7:06p.m.

It is noted that Mr Lariviere is requesting documentation regarding budget expenses for road maintenance and correspondence regarding the Grace, Burke and Litchfield Lake roads.

It is noted that Director General, Julie Bertrand, asked that Mr Lariviere provide his requests in writing, in compliance with the access to information laws.

It is noted that Mayor Lariviere resumes her seat at 7:51p.m. and presides the remainder of the meeting.

URBANSIM

Municipal Inspectors Report

2018-07-125

It is moved by Emile Morin and unanimously resolved to approve the municipal inspector's monthly report and to authorize payment for kilometres submitted.

Carried

It is noted that the municipality is required to keep a register of contaminated soils and that Mr. Carle is preparing the register according to the law.

FINANCE

Payment of accounts

2018-07-126

It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 3254.10

Invoices to be paid: \$ 133 288.68

Total amount of invoices: \$136 542.78

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$136 542.78 for the month of July 2018.

Signed: _____

Date: _____

Julie Bertrand, Director General

Endorsement of culvert expense

2018-07-127

It is moved by Terry Racine and unanimously resolved to endorse the purchase of culverts. This expense of \$20 389.67 is authorized from the additional PAV MTQ road grant funds.

Carried

Endorsement of additional 2000 m.t. of 03/4 gravel

2018-07-128

It is moved by Terry Racine and unanimously resolved to endorse the purchase of 2000m.t. of 03/4 gravel. This expense is authorized from the additional PAV MTQ road grant funds.

Carried

Laptop computer purchase

2018-07-129

It is moved by Joe Belanger and unanimously resolved to authorize the purchase of a laptop for Director General, Julie Bertrand. This expense is authorized from the budgetary item "office equipment" from the 2018 provisional budget.

Carried

It is noted that the Municipality has been awarded additional funds in the amount of \$148 705 for road maintenance from the MTQ- PAV road grant for the years 2018-2021. These funds are to be used for road maintenance.

2018-07-130 **Borrowing by-law 2018-237 – Temporary loan- Laforet Exit project**
Whereas the municipality of Litchfield has received approval from the MAMOT regarding the borrowing by-law 2018-237 authorizing a loan and expense in the amount of \$721 997.00;
Whereas the Municipality of Litchfield is planning to proceed with the Laforet Exit project;
Whereas it is necessary to obtain a temporary loan in the amount of \$721 997.00 for the project;
Therefore,
It is moved by Emile Morin and unanimously resolved to authorize the application for a temporary loan, in the amount of \$721 997.00.
It is also resolved that Mayor Lariviere and Director General, Julie Bertrand are authorized to sign all documents regarding the application and contract for the said loan at the Caisse Desjardins.
Carried

TRANSFER SITE

2018-07-131 **Sea Container purchase**
It is moved by Denis Dubeau and unanimously resolved to purchase a 40 ft Sea container to be used as a shelter for the heavy items and electronics. This expense of \$3750 plus taxes is authorized from the budgetary item “transfer site” from the 2018 provisional budget.
Carried

MISCELLANEOUS

2018-07-132 **Purchase of solar light for the municipal dock**
It is moved by Emile Morin and unanimously resolved to authorize the purchase of a solar powered street light for the municipal dock. This expense of \$749.00 plus taxes for the light and an additional amount for the pole and installation is authorized from the budgetary item “municipal dock” from the 2018 provisional budget.
Carried

Director General Report – ADMQ 2018 Congress

It is noted that Director General, Julie Bertrand , made a verbal presentation to council regarding changes and obligations of the municipality according to information received at the ADMQ 2018 Congress.

July 2018

Complaint to the MRC regarding the treatment of a municipal file and CPTAQ request.

2018-07-133

Whereas the municipality of Litchfield has been working on a major project to relocate the exit of Laforet road and Highway 148 for the past 4 years;

Whereas the project is a great security concern;

Whereas an engineering firm was hired and visibility study and plans were prepared;

Whereas agreements were made with existing property owners for the transfer of the property;

Whereas a request was sent to the CPTAQ in order to modify the existing usage;

Whereas the UPA and the MRC Pontiac were asked for a recommendation from the CPTAQ;

Whereas the MRC employee responsible for the file openly tried to jeopardize the project and influence their decision;

Whereas the employee in question contacted the municipality's engineering firm to make a personal request;

Whereas the employee also contacted the existing property owners as well as the neighboring municipality to instill concern and doubt regarding the project;

Whereas the municipal council is of the opinion that the MRC Pontiac employee unacceptably mishandled the file;

Whereas a meeting with the employee and his superior was held to express council discontentment;

Therefore

It moved by John Stitt and unanimously resolved that a copy of this resolution be forwarded to the MRC Pontiac's Director General, as well as the employee's direct supervisor in order to inform them of the Municipality of Litchfield's complete dissatisfaction with Mr. Alexandre Savoie –Perron, as well as his lack professionalism in this file . We ask that the appropriate actions be taken to reprimand the employee, to ensure that this is not a recurring situation.

Carried

Rescinding of resolution # 2016-08-136

2018-07-134

Whereas the municipality of Litchfield had received a questionnaire from the MDDELCC regarding the sale of lot #3913549 belonging to the Government of Quebec located in the Industrial Park in Litchfield;

Whereas the Municipality of Litchfield adopted resolution 2016-08-136;

Whereas the Municipality of Litchfield's concern was to ensure the access to water for future businesses located in the Industrial Park;

Whereas the owner of the Industrial Park has secured access to water through servitudes and is satisfied with the water access;

Whereas the Municipality of Litchfield is satisfied with the secured access to water for the future development of the Industrial Park;

Therefore,

It is moved by Terry Racine and unanimously resolved to rescind resolution # 2016-08-136.

Carried

July 2018

2018-07-135 **Additional Calcium purchase**
It is moved by Denis Dubeau and unanimously resolved to authorize Director General, Julie Bertrand, to prepare invitations to tender for the supply of an additional 77,000 litres of liquid calcium to be distributed on certain roads determined by council.
Carried

Correspondence
It is noted that the correspondence was read and discussed with the members of council.

2018-07-136 **Motion to adjourn**
It is moved by Joe Belanger and unanimously resolved to close the meeting at 8:48 p.m.
Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General