

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on August 7th, 2018 at 7 p.m. at the municipal office located at 1362 rte 148 Campbell's Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin, Joe Belanger, John Stitt and Terry Racine.

Also present: Director General, Julie Bertrand and

Quorum is met and Mayor Colleen Larivière presides the meeting.

2018-08-137

Adoption of Agenda

It is moved by Donald Graveline and unanimously resolved to adopt the agenda for August 7th, 2018 with additions.

Carried

2018-08-138

Adoption of Minutes

It is moved by Denis Dubeau and unanimously resolved to adopt the minutes of July 9th, 2018.

Carried

URBANSIM

Municipal Inspectors Report

2018-08-139

It is moved by Denis Dubeau and unanimously resolved to approve the municipal inspector's monthly report and to authorize payment for kilometres submitted.

Carried

Approval of subdivision plans

2018-08-140

It is moved by Emile Morin and unanimously resolved to approve the subdivision plans submitted by Jacques Bérubé from his minutes 7669 dated July 9th, 2018 for Nova Scotia Company lots # 6265764 and #6265765.

Carried

ROADS AND EQUIPMENT

Call for tender for Guard rail installation

2018-08-141

It is moved by Denis Dubeau and unanimously resolved to authorize the installation of guard rails on Mountain road, Hayes road and the front rail at the Halte.

Carried

Purchase of road signs

2018-08-142

It is moved by Donald Graveline and unanimously resolved to purchase road safety signs as required. This amount not exceeding \$2500.00 is authorized from the influx of funds from the MTQ PAV grant.

Carried

Brushing agreement

2018-08-143

It is moved by Donald Graveline and unanimously resolved to continue with the brushing agreement with Mr Mike Derouin. This contract not to exceed \$15 000.00. This expense is authorized from the influx of funds from the MTQ PAV grant.

Carried

2018-08-144 Fire Ban signs
It is moved by Donald Graveline and unanimously resolved to authorize the purchase of Fire ban signs. This expense of \$200.00 is authorized from the influx of funds from the MTQ PAV grant.
Carried

2018-08-145 Road repair agreement –Municipality of Thorne
Whereas the municipality of Thorne has requested that the Municipality of Litchfield repair and maintain portions of the Crawford, Mountain and Bolan roads belonging to Thorne;
Whereas these portions of roads are on the townlines between the municipalities;
Whereas the Municipality of Litchfield has graded and plowed these roads for many years;
Whereas the Municipality of Thorne has agreed to pay for the grading, plowing, calcium appendage and the cost of materials , equipment and labor related to the minor repairs;
Therefore,
It is moved by Emile Morin to enter into a written agreement with the Municipality of Thorne. Mayor Lariviere and Director General, Julie Bertrand are authorized to sign the related documents.
Carried on a division of votes
 “Councillors John Stitt and Joe Belanger are against”

FINANCE

2018-08-146 Payment of accounts
It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 27085.46

Invoices to be paid: \$73199.04

Total amount of invoices: \$101 004.50

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$101 004.50 for the month of August 2018.

Signed:_____

Date:_____

Julie Bertrand, Director General

2018-08-147 2017 Financial statements
It is moved by Donald Graveline to approve the deposit of the 2017 Financial statements and to have Mr Gerard Labelle deposit them on the MAMOT site.
Carried

TRANSFER SITE

Gate installation at transfer site

2018-08-148

It is moved by Joe Belanger and unanimously resolved to have a gate installed at the building at the transfer site . It is also resolved to install a “no entry” sign at exit area. This expense is authorized from the budgetary item “repairs and maintenance – transfer site” from the 2018 provisional budget. It also resolved to reinstate the “signing in” practice.

Carried

HALTE

Repairs to 3 huts and tables

2018-08-149

It is moved by Terry Racine and unanimously resolved to have Eric Pilon Construction repair 3 huts and replace 3 picnic tables at the Halte. This expense of \$4350.00 plus taxes is authorized from the budgetary item “Halte maintenance” of the 2018 provisional budget.

Carried

MISCELLANEOUS

MRC - engineering services

2018-08-150

CONSIDERING the hiring on July 23, 2018 of a civil engineer at the MRC Pontiac;

CONSIDERING the MRC's engineering department in the context of pooling services will provide quality services to municipalities located in the Pontiac region at a lower cost according to the list of eligible projects;

CONSIDERING the MAMOT offers financial assistance to support these local initiatives, including the realization of diagnosis and studies on the opportunity or feasibility of pooling;

Therefore,

It is moved by Terry Racine and unanimously resolved that the Municipality of Litchfield accepts the agreement concerning the provision of engineering services and technical expertise by the MRC Pontiac and authorizes for this purpose the Mayor Colleen Lariviere and the Director General, Julie Bertrand to sign the said agreement.

It is also resolved that the municipality of Litchfield mandates the MRC Pontiac to request financial assistance from the MAMOT as part of the call for projects for the pooling of equipment, infrastructure, services or activities in the municipal sector.

Carried

Sale of old docks

2018-08-151

It is moved by Denis Dubeau and unanimously resolved to sell the old docks to a taxpayer for the amount of \$400.00.

Carried

Painting of garage wall
2018-08-152 It is moved by Terry Racine and unanimously resolved to authorize the painting of the west wall of the municipal garage. This expense of \$3500.00 plus taxes is authorized from the budgetary item “garage repairs” from the 2018 provisional budget.
Carried

Wheelchair swing – installation at the Halte
2018-08-153 It is moved by John Stitt and resolved to continue with the installation of a wheel chair swing at the municipal Halte. It is also resolved to put a sign to indicate for wheelchair use only.
Carried

Response from MRC regarding a municipal complaint against an MRC employee
2018-08-154 Whereas the Municipality sent a copy of resolution # 2018-07-133 to the MRC Pontiac;
Whereas the Municipality received a response from the MRC’s Director General, Mr. Bernard Roy;
Whereas the municipal council is not pleased with the manner in which the complaint was dealt with;
Therefore,
It is moved by Emile Morin and resolved to send a copy of this resolution to the MRC Pontiac stating council’s dissatisfaction with the manner in which the complaint was dealt with at the MRC level. It is also resolved to request that this matter be brought to the attention of the Human Resources committee of the MRC Pontiac.
Carried

Correspondence

It is noted that the correspondence was read and discussed with the members of council.

*It is noted that Mayor Lariviere leaves her seat at 8:35pm due to the possible appearance of conflict of interest regarding Gravelle road.
Pro-Mayor Denis Dubeau presides the meeting at 835pm.

Request to take over the private road chemin Gravelle
2018-08-155 It is moved by John Stitt and resolved to send a copy of this resolution to Mr. Denis Lariviere stating that the resolution #2018-06-121 dated June 4, 2018 is maintained by council.
Carried

Motion to adjourn
2018-08-156 It is moved by Joe Belanger and unanimously resolved to close the meeting at 9:00 p.m.
Carried