

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on September 8, 2015 at 7pm at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Émile Morin, Ken O'Leary, Joe Belanger, Donald Graveline and Terry Racine.

Also present: Interim director general, Julie Bertrand and Municipal inspector Doug Corrigan.

Visitors: Mr Dillon Kelly is present in regards to the cleaning of his property.

Quorum is met and Mayor Colleen Larivière presides the meeting.

2015-09-371

Adoption of Agenda

It is moved by Terry Racine and unanimously resolved to adopt the agenda for September 8, 2015 as presented.

Carried

2015-09-372

Adoption of Minutes

It is moved by Donald Graveline and unanimously resolved to adopt the minutes of August 4, 2015 as presented.

Carried

2015-09-373

URBANISM

#168-301 South –request to clean property

It is moved by Ken O'Leary and unanimously resolved to have the municipal inspector send a letter to property owner at 168- 301 south requesting that he clean his property of garbage.

Carried

2015-09-374

126 chemin Church

It is moved by Ken O'Leary and unanimously resolved to have the municipal inspector send a letter to the property owner of 126 chemin Church requesting that he remove all vehicle that are not in use from his property.

Carried

2015-09-375

ROADS

Laforet/Rte 148 Exit – visibility study approval

It is moved by Terry Racine and unanimously resolved to approve the preliminary visibility study prepared by WSP and to authorize WSP to forward the study document to the MTQ . It is also resolved to authorize WSP to discuss the options and requirements in regards to the exit on behalf of the Municipality of Litchfield.

Carried

2015-09-376

Plowing of chemin Romain

It is moved by Ken O'Leary and unanimously resolved to approve the plowing of chemin Romain to Neil Desjardins' property.

Carried

Culvert at chemin Church – matricule # 9671-09-5723
2015-09-377 It is moved by Emile Morin and unanimously resolved that the municipality request that the property owner of 9671-09-5723 have a culvert installed at the entrance of his property. It is noted that the landowner is to purchase the culvert and that the municipality will install it.
Carried

Ditching on Concession street
2015-09-378 It is moved by Emile Morin and unanimously resolved to ditch on Concession street between civic addresses #3 and #9.
Carried

Ditching at 68 Crawford road
2015-09-379 It is moved by Joe Belanger and unanimously resolved that, at the request of the property owner located at 68 Crawford road, the municipality continue the ditching across the road from the property to prevent water from running onto the property.
Carried

Street lights
2015-09-380 It is moved by Ken O’Leary and unanimously resolved to request that Hydro Quebec repair the street lights at the corner of Church road and Sloan road and at #42 Church road.
Carried

Winter Sand prices
2015-09-381 It is moved by Ken O’Leary and unanimously resolved to request prices for winter sand from 3 suppliers and to also request a report on specs on the sand quality.
Carried

Winter Salt prices
2015-09-382 It is moved by Ken O’Leary and unanimously resolved to request prices on winter salt from suppliers.
Carried

Finance
2015-09-383 It is moved by Terry Racine and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly Invoices
Invoices paid prior to meeting: \$9 957.54
Invoices to be paid: \$44 032.87
Total amount of invoices: \$ 53 990.41

Certificate of availability

I, Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$53990.41 for the month of September 2015.

Signed: _____

Date: _____

Julie Bertrand
Interim Director General

2015-09-384

Request for tender for the supply of a new plow truck

It is moved by Ken O'Leary and unanimously resolved to request tenders for the supply of a new plow truck. It is noted that the request for tenders will be posted on the SEA0 website.

Carried

HUMAN RESOURCES

Employee evaluation - job posting 2015-05-07

2015-09-385

It is moved by Terry Racine and unanimously resolved to accept the recommendation of the lead hand and interim director general, resulting from the performance evaluation of Mr Dubeau, that the Municipality hire Mr. Dubeau on a permanent basis. It is also resolved that as of September 1, 2015, his rate of pay will increase according to the set pay scale.

Carried

NEW BUILDING PHASE II DESIGNS PLANS

2015-09-386

It is moved by Ken O'Leary and unanimously resolved to accept the Phase II building plans submitted by architect Pierre Morimanno.

Carried

MISCELLANEOUS

Notice of motion is given by Ken O'Leary that at a subsequent meeting of council, modifications to the by-law 2000-002 will be presented.

2015-09-387

Support of Campbell's Bay/Litchfield Fire Department Golf Tournament

It is moved by Donald Graveline and unanimously resolved to sponsor a hole for the Campbell's Bay/Litchfield Fire Department Golf tournament and to enter 2 teams. This expense of \$326.00 is authorized from the budgetary item "good will gestures and donations" from the 2015 provisional budget.

Carried

Support of Pontiac Journal Readers Choice Awards

2015-09-388

It is moved by Donald Graveline and unanimously resolved to support the Pontiac Journal Readers Choice recipients from Litchfield through the purchase of a congratulatory add. This expense of \$150.00 is authorized from the budgetary item “ goodwill gestures and donations” from the 2015 provisional budget.

Carried

Motion to adjourn

2015-09-389

It is moved by Joseph Belanger and unanimously resolved to close the meeting at 22h15.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Interim Director General