

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on June 1st, 2015 at 7pm.
at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Émile Morin, Ken O'Leary, Joe Belanger, Donald Graveline and Terry Racine

Also present: Interim director general, Julie Bertrand and Municipal inspector Doug Corrigan.

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2015-06-333

It is moved by Donald Graveline and unanimously resolved to adopt the agenda for June 1st, 2015 as presented.

Carried

Adoption of Minutes

2015-06-334

It is moved by Ken O'Leary and unanimously resolved to adopt the minutes of May 4th, 2015 and the minutes of a special meeting held May 19, 2015, as presented.

Carried

Urbanism

Notice of Motion is given by Emile Morin that at a subsequent meeting of council a modification to the zoning by-law will be presented.

Roads

2015-06-335

It is moved by Denis Dubeau and unanimously resolved to authorize the list of roads, presented by the Interim Director General, to be included in the 2015 PAARRM grant.

Carried

Finance

2015-06-336

It is moved by Donald Graveline and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$14 712.42

Invoices to be paid: \$57 341.72

Total amount of invoices: \$72 054.14

Certificate of availability

I, Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$72 054.14 for the month of March 2015.

Signed: _____

Date: _____

Julie Bertrand

Interim Director General

**Seizure and sale of the property owned and held by SSPM
under judicial authority**

2015-06-337

WHEREAS a judgment by default was obtained against SSPM PONTIAC S.E.C. on March 16th 2015 for the amount \$186 232.72;

WHEREAS every measure has been taken except for the sale of the property under judicial authority to recover the amounts owed to the municipality for unpaid municipal and property taxes, interests and fees;

WHEREAS the sale under judicial authority is the only way for the municipality to attempt to recover the amounts, or part of the amounts owed by the debtors;

WHEREAS SSPM PONTIAC' S.E.C's attorney contacted the Municipality's lawyers on may 28th 2015, in order to inform the Municipality that the owner intends to pay the full amount due for unpaid municipal and property taxes by June 15th 2015;

THEREFORE,

It is moved by Donald Graveline and unanimously resolved that council mandates the offices of Deveau Avocats to proceed with the seizure and sale of the property owned and held by SSPM PONTIAC S.E.C., if the full payment of the amount due to the Municipality for unpaid municipal and property taxes, with interest and cost, is not received by June 15th 2015.

Carried

Endorsement of culvert purchases

2015-06-338

It is moved by Donald Graveline and unanimously resolved to endorse the purchase of 4 culverts. This expense of \$1296.92 is authorized from the budgetary item "road repairs and maintenance" from the 2015 provisional budget.

Carried

Authorization of tool purchases

2015-06-339

It is moved by and unanimously resolved to authorize the purchase of tools amounting to a maximum of \$3500.00. This expense is authorized from the budgetary item "Tools" from the 2015 provisional budget.

Carried

2015-06-340

Grader mold board purchase

It is moved by Denis Dubeau and unanimously resolved to authorize the purchase of a mold board and teeth for the Champion grader. This expense of \$6150+taxes is authorized from the budgetary item "machine repair and maintenance" from the 2015 provisional budget.

Carried

ADMQ Congress

2015-06-341

It is moved by Emile Morin and unanimously resolved to authorize the interim director general to attend the ADMQ congress. This expense of \$512.00+taxes registration fees and approximate travel expenses of \$900.00+taxes authorized from the budgetary item 'Director General-travel and convention" from the 2015 provisional budget.

Carried

FQM Congress

2015-06-342

It is moved by Joe Belanger and unanimously resolved to authorize, Mayor Larivière interim director general Julie Bertrand, to attend the FQM convention. This expense of registration costs and travel expenses authorized from the budgetary item "Travel and Convention Mayor and Council" from the 2015 provisional budget.

Carried

Municipality of Litchfield - Composter grant

2015-06-343

WHEREAS the government adopted the Québec Policy on Residual Materials Management (PQGMR);
CONSIDERING that in the 2011-2015 action plan of the PQGMR, the government's strategy is to banish organic material from disposal sites by 2020;

WHEREAS the Ministry of Sustainable Development, Environment and the Fight against Climate Change (MDDELCC) established the program to assist with domestic and community composters (Aide aux composteurs domestiques et communautaires - ACDC);

CONSIDERING that, for a grant to the ACDC, an eligible municipality must provide information to MDDELCC by completing the required application form;

CONSIDERING that the framework of the ACDC calls for a municipal resolution, and to this effect, a resolution is sought.

FOR THESE REASONS,

It was moved by Donald Graveline and unanimously resolved that the Municipality of Litchfield:

1. Agrees to respect the ACDC, particularly its accountability elements;
2. Authorizes the Environmental Coordinator of the MRC or Julie Bertrand, Interim Director General, in her absence, to transmit the information to the Ministry of Sustainable Development, Environment and the Fight against climate change required for registration, respect and the proper functioning of the ACDC.

Carried

Transfer site – composting toilet

2015-06-344

It is moved by Ken O'Leary and unanimously resolved to authorize the expense of \$500.00 for the construction of a composting toilet for the transfer site. This expense authorized from the budgetary item "transfer site maintenance" from the 2015 provisional budget.

Carried

Purchase of memory plaques for the municipal Halte

2015-06-345

It is moved by Emile Morin and unanimously resolved to authorize the purchase of 2 memory plaques for the municipal Halte. This expense of approximately \$35.00 is authorized from the budgetary item "halte repair and maintenance" from the 2015 provisional budget.

Carried

Transports Québec Resolution – Local Road Maintenance Assistance Program – Accountability 2014

2014-06-346

It is unanimously resolved to accept the PAERRL financial report as follows:

WHEREAS Transports Quebec has paid \$195, 551 as compensation for local road maintenance for the year 2014;
WHEREAS the funds distributed to the Municipality are for the current and preventive maintenance of local roads 1 and 2 as well as for components of the bridges located on these roads for which the Municipality is responsible;

WHEREAS this present resolution is accompanied by Appendix A describing the work done by the Municipality on the above mentioned roads;

WHEREAS an outside auditor shall submit within the prescribed deadlines for submitting the accounting report in Appendix B or a duly executed special external audit report.

IT IS THEREFORE moved by Emile Morin and unanimously resolved that the municipality of Litchfield inform Transports Québec regarding compensation for the current and preventive maintenance of local roads 1 and 2, as well as for components of bridges located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Local Road Maintenance Assistance Program.

Carried

Correspondence

It is noted that the correspondence was read and discussed with the members of council.

2015-06-347

Motion to adjourn

It is moved by Ken O’Leary and unanimously resolved to close the meeting at 10:15 pm.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Interim Director General