

## **MUNICIPALITY OF LITCHFIELD**

Minutes of the regular council meeting held on July 6, 2015 at 7pm.  
at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Morin,  
Ken O'Leary, Joe Belanger, Donald Graveline and Terry Racine

Also present: Interim director general, Julie Bertrand and Municipal  
inspector Doug Corrigan.

Quorum is met and Mayor Colleen Larivière presides the meeting.

### **Adoption of Agenda**

2015-07-348 It is moved by Ken O'Leary and unanimously resolved to adopt the  
agenda for July 6, 2015 as presented.  
Carried

### **Adoption of Minutes**

2015-07-349 It is moved by Donald Graveline and unanimously resolved to adopt the  
minutes of June 1, 2015 as presented.  
Carried

### **URBANISM**

It is noted that the municipal inspector will advise Mr Williams located  
at 435 chemin Brown that it is necessary to change his civic number.

It is noted that the municipal inspector contacted the owner of the  
property located at 168 route 301 sud. The property owner has agreed  
to clean the property of garbage and also indicated that he will  
demolish the building.

It is noted that the municipal inspector will correct the civic addresses  
of 28 and 27 chemin Lac Leslie.

### **FINAL NOTICE-126 CHEMIN CHURCH**

2015-07-350 It is motioned by Ken O'Leary and unanimously resolved that the  
municipal inspector send a "Final Notice" to the property owner of 126  
ch. Church in regards to the request made by council to clean his  
property as a result of a fire on his property.  
Carried

### **ROADS**

#### **LAFORÉT EXIT-MTQ REQUIREMENTS**

2015-07-351 It is moved by Ken O'Leary and unanimously resolved to engage WSP to  
contact the MTQ on behalf of the Municipality of Litchfield, to obtain  
specification requirements related to the correction/construction of the  
Laforet/rte 148 exit.  
Carried

**SNOW REMOVAL –PRIVATE DRIVEWAYS**

2015-07-352

It is moved by Ken O’Leary to vote on the decision that the municipality will snowplough private driveways for the 2015 and 2016 season.

Vote Results

No- 4

Yes- 1

Councillor Emile Morin abstained from voting

It is also resolved to notify taxpayers that municipality will not provide private snowplowing of driveways for the 2015-2016 season.

Carried

**Finance**

**Règlement des comptes à payer**

2015-07-351

It is moved by Terry Racine and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

It is noted to verify the billing policy of Deveau Avocats.

Carried

**Monthly Invoices**

Invoices paid prior to meeting: \$ 190855.83

Invoices to be paid: \$ 85711.77

Total amount of invoices: \$ 105 567.6

**Certificate of availability**

I , Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \_\_\_\_\_ for the month of March 2015.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Julie Bertrand

Interim Director General

**INVITATION TO TENDER-ENGINEERING SERVICES**

2015-07-352

It is moved by Denis Dubeau and unanimously resolved to send 3 (three) invitations to tender for the Structural and Electrical/Mechanical engineering services for the construction of a new municipal office.

Carried

**SEPTIC SYSTEM PLANS**

2015-07-353

It is moved by Terry Racine and unanimously resolved to obtain the services of Peter McIntosh to prepare the septic plans for the new building. This expense of \$1200 +taxes is authorized from the budgetary item “new building expenses” from the 2015 provisional budget.

Carried

**REQUEST FOR GARBAGE BINS**

2015-07-354

It is moved by Ken O’Leary and unanimously resolved that the municipality will not provide garbage bins requested by taxpayers on Litchfield Lake and Crawford roads.

Carried

**SECURITY**

2015-07-355 It is moved by Donald Graveline and unanimously resolved to authorize the purchase of a new portable pump (upon price verification) for the fire department. This expense is of approx \$5000 (Litchfield's portion) authorized from the budgetary item "Capital Assets" from the 2015 provisional budget.  
Carried

**TRANSFER SITE**

2015-07-356 It is moved by Terry Racine and unanimously resolved to approve, 5 hours of overtime hours per week, for employee Charles Stephens. This to be in effect from July 7, 2015 to the end of November 2015.  
Carried

**HALTE**

**BUILDING REPAIR**

2015-07-357 It is moved by Ken O'Leary and unanimously resolved to accept the price quote for the Halte building repair submitted by Eric Pilon Construction. This expense of \$4950 + taxes is authorized from the budgetary item "halte repair and maintenance" from the 2015 provisional budget.  
Carried

**Miscellaneous**

**CHAMBER OF COMMERCE ACHIEVEMENT AWARD CONTRIBUTION**

2015-07-358 It is moved by Ken O'Leary and unanimously resolved to authorize a contribution to the Chamber of Commerce Achievement Awards Gala. This expense of \$150 is authorized from the budgetary item "Donations and Goodwill Gestures" from the 2015 provisional budget.  
Carried

**LEGAL PROCEEDURES –TAX ARREARS**

2015-07-359 It is moved by Ken O'Leary and unanimously resolved to engage the firm Deveau Avocats to proceed with collection of tax arrears for matricule #9177-61-4208.  
Carried

**INTERNET SERVICES-COMPLAINTS**

2015-07-360 It is moved by Donald Graveline that after numerous complaints the municipality send a letter to the MRC requesting that they ask that steps be taken to improve the internet service provided by PICANOC Inc.  
Carried

July 2015

**CORRESPONDENCE**

It is noted that the correspondence was read and discussed with the members of council.

2015-07-355

**Motion to adjourn**

It is moved by Donald Graveline and unanimously resolved to close the meeting at 22h00.

Carried

---

**Colleen Larivière**  
Mayor

---

**Julie Bertrand**  
Interim Director General