

MUNICIPALITY OF LITCHFIELD

Minutes of the Regular Council Meeting on August 12, 2024 at 7:00 p.m. held at the Municipal office located at 1362 route 148, Campbell's Bay, Qc.

Present: Mayor Lariviere, councilors Denis Dubeau, Emile Morin, John Stitt, Terry Racine, Courtney Harris and Rick Frost.
Also present: Director General, Julie Bertrand

Quorum is met and Mayor Lariviere presides the meeting.

*There are no declarations of conflict of interest by members of council.

Adoption of Agenda

2024-08-134 It is moved by Terry Racine and unanimously resolved to adopt the agenda for July 8th, 2024.
Carried

Adoption of Minutes

2024-08-135 It is moved by Rick Frost and unanimously resolved to adopt the meeting minutes from July 8th, 2024 regular meeting.
Carried

*There are no declarations of conflict of interest from members of council.

URBANISM

Municipal Inspector

Director General, Julie Bertrand, has given a report on behalf of Mr. Carle, to council regarding permits, urbanism issues and certificates.

Legal procedures regarding the installation of a septic plan without a permit.

2024-08-136 Whereas the Municipality of Litchfield did not issue a permit for the installation of a septic system on lot # 3685570;
Whereas the lot is not in conformity with the By-Law 2017-228;
Whereas the municipality is obliged to take action to ensure the compliance to all municipal By-Laws including By-Law 2017-228;
Therefore,
It is moved by Rick Frost and unanimously resolved that the municipality mandate the legal firm DeveauDM to proceed with actions in this matter.
Carried

Final adoption of By-law 2017-228-2- Modifications to zoning by-law 2017-228-1

2024-08-137 WHEREAS the Municipality has adopted Zoning By-law 2017-228-1;
WHEREAS it is necessary to make certain modifications to Zoning By-law 2017-228-1;

WHEREAS a notice of motion was given by Denis Dubeau at the March 4th, 2024 council meeting, in accordance with article 445 of the Municipal Code;

Whereas the 1st draft By-law 2017-228-2 was presented and adopted on June 3, 2024;

Whereas a public consultation meeting was held on July 8th, 2024;

Whereas the 2nd draft by-law 2017-228-2 was adopted on July 8, 2024;

THEREFORE,

It is motioned by Denis Dubeau and unanimously resolved that the present By-law no. 2017-228-2 be adopted and that it be decided and decreed that as from the entry into force of said by-law no. 2017-228-2, the following modifications are made Zoning By-law 2017-228-1:

ARTICLE 1 - Preamble

The preamble is an integral part of these regulations.

ARTICLE 2 Chapter II Zoning By-Law 2017-228-1

Article 18 of Zoning By-Law 2017-228-1 is modified by adding to the 2nd paragraph the following word "including" instead of "excluding"

ARTICLE 3 - Modification of the specifications grid of Zoning By-law 2017-228 (Appendix C)

The specification grid in appendix C of Zoning By-law 2017-228-1 is modified as follows:

The 2nd paragraph Commerce and local service (includes business and services related to automobiles and all other machinery and vehicles)

A copy of the modified specification grid is annexed to this Regulation as Annex B to form an integral part thereof.

ARTICLE 6 - Entry into force

The present by-law will come into force in accordance with the law.
Carried

ROADS AND EQUIPMENT

Purchase of a culvert to be installed on chemin Church

2024-08-138

It is moved by Terry Racine and unanimously resolved to authorize the purchase of culvert to be installed on chemin Church. This expense of \$1200 plus taxes is authorized from the budgetary item "Roads-culverts" from the 2024 provisional budget.

Carried

FINANCE/ADMINISTRATION

Payment of accounts

2024-08-139

It is moved by Rick Frost and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid: \$

Invoices to be paid: \$24 881.56

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totaling \$24 881.56 for the month of August 2024.

Signed: _____ Date: _____

Julie Bertrand, Director General

SECURITY

Recognition of responsibility for the 50% share of Campbell's Bay Borrowing By-law 103-2024-Preparation of Studies, Plans and Specifications for the Construction of a New Firehall

2024-08-140

Whereas the Municipalities of Campbell's Bay and Litchfield have entered into a joint project for the construction of a new firehall;
Whereas the municipality of Campbell's Bay, as the administrator, is responsible for all grant and funding obligations;
Whereas the Municipality of Litchfield is responsible for 50% of the residual cost not covered by grants and transfers, including finance charges of the temporary loan;
Whereas the Municipality of Campbell's Bay is preparing a borrowing by-law 103-2024 to authorize the expenditure and borrowing of funding for the costs relating to the preparation of studies, plans and specifications for the construction of a new firehall;
Whereas the Municipality of Campbell's Bay is preparing a borrowing by-law 103-2024 to authorize the expenditure and borrowing of funding for the costs relating to the preparation of studies, plans and specifications for the construction of a new firehall;
Therefore,
It is moved by Emile Morin and unanimously resolved that the Municipality of Litchfield acknowledges the financial responsibility of the sharing of the funding regarding Annexe E-Estimate of Cost for Borrowing By-Law 103-2024. These expenses are admissible in the PRACIM Grant.

Carried

*Mayor Lariviere reads the correspondence.

MISCELLANEOUS

Donation for water testing of Leslie Lake

2024-08-141

It is moved by Courtney Harris and unanimously resolved to authorize the donation of \$200 to the Leslie Lake Associate/John Afleck for the testing the water. This expense of \$200 authorized from the budgetary item "donations" from the 2024 provisional budget.

Carried

Request to send letter to Andre Fortin regarding the renewed sharing formula for the QST growth point.

2024-08-142

It is moved by Rick Frost and unanimously resolved to send a letter Andre Fortin, Deputy requesting support on this issue.

Carried

ADJOURNMENT

2024-08-143

It is moved by Courtney Harris and unanimously resolved to adjourn the meeting at 7:45p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General and Clerk Treasurer

