

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on March 3, 2014 at 7pm.
at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Lariviere, councillors Denis Dubeau, Emile Morin, Joe Belanger, Donald Graveline, Terry Racine, Ken O'Leary

The office clerk Julie Bertrand, lead hand Bob Smith and municipal inspector Doug Corrigan are also present.

Public attendance – no visitors

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2014-03-245 It is moved by Emile Morin and unanimously resolved to adopt the agenda for February 3, 2014 as presented with modifications.
Carried

Adoption of Minutes

2014-03-246 It is moved by Ken O'Leary and unanimously resolved to adopt the minutes of February 3, 2014 and February 24, 2014 as presented.
Carried

Leadhand Report

Leadhand Smith reports that estimate for damage to repair the 2010 International truck is approx \$500.

Municipal Inspector Report

Inspector requires a civic number sign number 111 for chemin Bank.
It is noted to call Mr Dunning concerning road transfer.

Roads

2014-03-247 It is moved by Emile Morin and unanimously resolved to have the 2010 International truck repaired for the approx amount of \$500. The expense is authorized from the budgetary item " Vehicle Maintenance"
Carried

2014-03-248 It is moved by Donald Graveline and unanimously resolved to order 64000 litres of liquid calcium 35% from the company MultiRoute for the year 2014. This expense is authorized from the budgetary item "Calcium"
Carried

2014-02-249 It is moved by Denis Dubeau and unanimously resolved to order 10 bags of granular calcium from Somovrac . This expense is authorized from the budgetary item "Calcium"
Carried

March 3 2014

Finance

2014-03-250

It is moved by Donald Graveline and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Monthly Invoices

Invoices paid prior to meeting: 9,158.90\$

Invoices to be paid: 80,432.44\$

Total amount of invoices: 89,591.34\$

Certificate of availability

I, Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bills totalling, 89,591.34\$ for the month of March, 2014.

Signed: _____

Date: _____

Julie Bertrand

Interim Director General

2014-03-251

911

TELEPHONE SERVICES THIRD PARTY TAX PAYMENT

WHEREAS the Municipal Finance and Development Agency for Emergency 9-1-1 Call Centres in Quebec (The Agency) designated in accordance with the *Act respecting municipal taxation* must remit the tax levied on telephone services to local municipalities to finance 9-1-1 emergency centres;

WHEREAS the Municipality prefers that The Agency make payment directly to the organization that offers the 9-1-1 emergency centre services as soon as possible;

IT IS MOVED BY Emile Morin AND UNANIMOUSLY RESOLVED;

THAT the Municipality ask the Municipal Finance and Development Agency for Emergency 9-1-1 Call Centres in Quebec to pay, as soon as possible, on April 1st 2015, to the Group CLR, whose head office is located at 1993 Champlain Ave., Shawinigan, Qc G9N 2L3, for and to the discharge of the Municipality, all tax remittances due and levied in accordance with article 244.68 of the *Act respecting municipal taxation* hereby releasing the Agency with respect to the Municipality as long as it is not notified at least 60 days prior of any change of addressee, and charging the Agency with reporting to the Municipality all sums thus paid.

CARRIED

March 03 2014

Grader Expense

2014-03-252

It is moved by Ken O'Leary and unanimously resolved to authorize the expense of the grader in the amount of 315 008.51\$. Funds to be taken from account: Funds from Grant- Programme Manque à Gagné.
Carried

It is noted to discuss a pension plan contribution with employees.

Security

2014-03-253

Notice of motion is given by Joe Belanger that at a subsequent meeting of council a Municipal Trapping and Snaring By-Law will be presented.
Carried

It is noted to continue working on the signage for the transfer site and the halte.

It is noted that update of website continues.

Transfer Site- Special Disposal Date

2014-03-254

It is moved by Emile Morin and unanimously resolved to place a Public Notice in the papers and to also post a Public Notice at the usual locations within the municipality, to notifying taxpayers that there will be a Special Disposal Day for household items, on Saturday May 3 & 4, 2014 from 9-5pm. The notice will specify that proof of residence is required. It is also agreed that there will be 3 municipal employees working on site that day.
Carried

Code of Ethics By-Law 2014-002

2014-03-255

It is moved by Ken O'Leary and unanimously resolved to adopt the Code of Ethics By-Law 2014-002 with no modifications.
Carried
It is noted that the by-law was provided to council prior to the meeting , therefore the reading of the by-law was dispensed of. The by-law is available for viewing at the municipal office.

Building Committee update

It is noted that council will meet with the lawyer from the firm Deveau, Bourgois, Gagné, Hébert & Associés on March 13, 2014 in Gatineau, in regards to the new office building.

Correspondence

It is noted that the correspondence was read and discussed with the members of council.

March 3 2014

MRC Resolution 2014-01-08

2014-03-256 It is moved by Emile Morin and unanimously resolved to support the MRC resolution # 2014-01-18 regarding highway 148.
Carried

Miscellaneous

2014-03-257 It is moved by Emile Morin and unanimously resolved to appoint Ken O'Leary to replace Mayor Larivière at the Administration meeting on March 18th and the MRC meeting on March 25, 2014
Carried

It is noted to take under study the idea of voting for Warden by sufferance.

Pitney Bowes

2014-03-258 It is moved by Ken O'Leary and unanimously resolved to authorize the upgrade of the Pitney Bowes contract for the Printer for the price of 1.47\$/month increase and to authorize the purchase of a small printer for labels, cheques and receipts. This expense is authorized from the budgetary item "Office Expense"
Carried

Bikes in the Bay

2014-03-259 It is moved Joe Belanger and unanimously resolved that upon agreement from Bob Smith to operate the backhoe, we lend the backhoe to Bikes in the Bay for June 7, 2014
Carried

Urbanism

2014-03-260 It is moved by Emile Morin and unanimously resolved to adopt the subdivision plans of lots # 5476046 and #5476047.
Carried

2014-03-261 It is moved by Donald Graveline and unanimously resolved that, due to safety concerns and damage to municipal property, the municipality no longer authorizes use of the road shoulder and/or ditches to pile logs.
Carried

Motion to go In-Camera

2014-30-262 It is moved by Ken O'Leary and unanimously resolved to go In-Camera at 9:35pm.
Carried

Motion to go Out-of-Camera

2014-03-263 It is moved by Denis Dubeau and unanimously resolved to go out-of-camera at 9:50pm.
Carried

2014-03-264

It is moved by Ken O'leary and unanimously resolved to name Julie Bertrand Director General by Interim.

Carried

2014-03-265

Motion to adjourn

It is moved by Ken O'Leary and unanimously resolved to close the meeting at 9:55 pm.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Interim Director General