

## **MUNICIPALITY OF LITCHFIELD**

Minutes of the Regular Council Meeting on March 7<sup>th</sup>, 2022 at 7:00 p.m. held at the Municipal office located at 1362 route 148, Campbell's Bay, Qc.

Present: Mayor Colleen Larivière, councilors Denis Dubeau, Emile Morin, Terry Racine, John Stitt, Rick Frost and Courtney Harris.

Also present: Director General, Julie Bertrand

Quorum is met and Mayor Colleen Larivière presides the meeting.

### **Adoption of Agenda**

2022-03-238 It is moved by Courtney Harris and unanimously resolved to adopt the agenda for March 7<sup>th</sup>, 2022.  
Carried

### **Adoption of Minutes**

2022-03-239 It is moved by Emile Morin and unanimously resolved to adopt the meeting minutes from February 7<sup>th</sup>, 2022.  
Carried

## **URBANISM**

### **Municipal Inspector's Reports**

2022-03-240 It is moved by Terry Racine and unanimously resolved to approve the Municipal Inspector's Report and the related expenses.  
Carried

### **Approval of subdivision plans for Marc Lajeunesse**

2022-03-241 It is moved by Rick Frost and unanimously resolved to approve the subdivision plans submitted by Hubert Carpentier from his minutes dated February 15, 2022 for Marc Lajeunesse for the subdivision of lot #3545739 to lots #6500937 and #6500938.  
Carried

## **ROADS/EQUIPMENT**

### **Repair to the 2017 plow truck**

2022-03-242 It is moved by Emile Morin and unanimously resolved to authenticate the expense of \$932.22 + taxes for the replacement of the 2017 plow truck sander motor and spinner.

### **Authentication of expense to repair the Ventilation system in the municipal garage.**

2022-03-243 It is moved by Terry Racine and unanimously resolved to authenticate the expense of \$700.20 for the inspection and repair of the ventilation system in the municipal garage.  
Carried

### **Garage Propane Heater Repair**

2022-03-244 It is moved by Denis Dubeau and unanimously resolved to approve the repair to the propane heater in the municipal garage.  
Carried

**Sign purchase for the Municipal Garage**  
2022-03-245 It is moved by Denis Dubeau and unanimously resolved to approve the purchase and installation of a new sign over the entrance of the garage. This expense of approximately \$645.00 plus installation costs is authorized from the budgetary item "garage maintenance" from the 2022 provisional budget.  
Carried

**FINANCE**

**Payment of accounts**  
2022-03-246 It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.  
Carried

**Monthly Invoices**

Invoices paid: \$0

Invoices to be paid: \$ 74 758.26

**Certificate of availability**

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totaling \$74 758.26 for the month of March 2022.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Julie Bertrand, Director General

**FQM 2022 membership renewal**  
2022-03-247 It is moved by Courtney Harris and unanimously resolved to approve the FQM 2022 membership renewal. This expense of \$1165.57 is authorized from the budgetary item "Association fees" from the 2022 provisional budget.  
Carried

**Tourism Outaouais 2022 Renewal**  
2022-03-248 It is moved by Denis Dubeau and unanimously resolved to approve the Tourism Outaouais 2022 renewal. This expense of \$171.31 is authorized from the budgetary item "association fees" from the 2022 provisional budget.

**Golden Age Club donation**  
2022-03-249 It is moved by Denis Dubeau and unanimously resolved to approve the Golden Age Club donation. This expense of \$2400 is authorized from the budgetary item "donations and goodwill gestures" from the 2022 provisional budget.

**Red Cross 2022 Donation**  
2022-03-250 It is moved by Emile Morin and unanimously resolved to approve the Red Cross renewal. This expense of \$170.00 is authorized from the budgetary item "donations and goodwill gestures" from the 2022 provisional budget.

**CHIP FM (Pontiac Community Radio) 2022 Renewal**  
2022-03-251 It is moved by John Stitt and unanimously resolved to approve the CHIP FM 2022 membership renewal. This expense of \$50.00 is authorized from the budgetary item "association fees" from the 2022 provisional budget.

Carried

**COMBEQ 2022 Renewal**

2022-03-252

It is moved by Courtney Harris and unanimously resolved to approve the COMBEQ renewal. This expense of \$436.91 is authorized from the budgetary item "association fees-municipal inspector" from the 2022 provisional budget.

**HUMAN RESOURCES**

**Summer Job**

2022-03-256

It is moved by Terry Racine and unanimously resolved to post the summer position as soon as confirmation of the Summer Employment grant is received.

Carried

**SECURITY**

**REQUEST to request that the Ministry of Transport of Quebec install "No Parking" signs**

2022-03-257

Whereas the municipality of Litchfield is aware of an event scheduled for June 29-July 4<sup>th</sup>, 2022 at 17 chemin Wilson;  
Whereas a request has been made that the Municipality of Litchfield send a written request to the MTQ asking to have "no parking" signs installed along the Wilson Road in proximity to the location of the scheduled event.

Whereas this request has been deliberated by members of council and has not been deemed the responsibility of the Municipality of Litchfield;

Therefore,

It is moved by Denis Dubeau and unanimously resolved that the Municipality of Litchfield WILL NOT request the installation of signs by the MTQ.

Carried

**Park Paradis Event- complaint received**

2022-03-258

Whereas the Municipality of Litchfield has received a complaint from a taxpayer from the Municipality of Calumet Island regarding the potential noise at an Event scheduled at the end of June 2022 at Parc Paradis situated in Litchfield;

Whereas the location of the scheduled event is being held on private property that is zoned appropriately to allow such an event;

Whereas the Municipality of Litchfield has obtained legal advice regarding the event;

Whereas the Municipality of Litchfield does not have the power to prevent such an event on private property;

Whereas the owner of the private property and the organizer of the event are obligated to follow the SQ Nuisance By-law 2011-03 and By-Law 2011-01 Regarding Parking enforceable by the Quebec Provincial Police;

Therefore,

It is moved by Denis Dubeau and unanimously resolved that a letter of request for surveillance be sent to the Sureté du Quebec.

Carried

**AMENDEMENT TO THE AUTO DISPATCH AGREEMENT – SHAWVILLE  
CLARENDON FIRE DEPARTMENT - SCFD**

2022-03-259

WHEREAS an amendment to the original mutual aid agreement regarding auto dispatch with the Municipalities of Shawville and Clarendon was signed on March 30, 2016;  
WHEREAS article 6 of the amendment stipulates that the minimum call out fee for manpower is 2 hours per firefighter;  
WHEREAS the Municipality of Shawville pays the SCFD FF a minimum of 4 hours per call on their territory as well as the territory of the requesting municipalities of Campbell's Bay and Litchfield;  
WHEREAS the requesting Municipalities were only charged for 2 hours although the responding municipalities pay 4 hours minimum per call;  
WHEREAS the Municipality of Shawville is requesting that the requesting municipalities pay the same 4 hours minimum call;  
WHEREAS article 6 of the auto dispatch amendment will be modified to include 4 hours minimum call instead of 2;  
THEREFORE,  
Motedioned by Terry Racine and unanimously resolved that the Municipality of Litchfield accepts the modification to the auto-dispatch amendment that now includes a 4-hour minimum call out for both the requesting and responding municipalities.  
Carried

**MISCELLANEOUS**

**Approval to fly the GLBTQ2S Pride Flag**

2022-03-260

It is moved by Courtney Harris and unanimously resolved to fly the GLBTQ2S+ Pride flag for the month of June.  
Carried

**International Day Against Homophobia and Transphobia**

2022-03-261

WHEREAS the Quebec Charter of Human Rights and Freedoms recognizes that no discrimination may be exercised on the basis of sexual orientation, gender identity or gender expression  
WHEREAS Quebec is a society open to all, including lesbian, gay, bisexual and trans (LGBTQ+) people and all other people who identify with sexual diversity and the plurality of gender identities and expressions  
CONSIDERING that despite recent efforts for greater inclusion of LGBT people, homophobia and transphobia remain present in society  
WHEREAS May 17 is the International Day Against Homophobia and Transphobia, which is celebrated in many countries and is the result of a Quebec initiative led by Fondation Émergence since 2003  
WHEREAS there is reason to support the efforts of Fondation Émergence in holding this day;  
Therefore,  
It is moved by Courtney Harris and unanimously resolved that May 17 be proclaimed INTERNATIONAL DAY AGAINST HOMOPHOBIA AND TRANSPHOBIA and that this day be celebrated as such.  
Carried

**Banner Purchase**

2022-03-262

It is moved by Rick Frost and unanimously resolved to approve the purchase of 25 banners. This expense of \$50/banner is authorized from the budgetary item "signs" from the 2022 provisional budget.

**Donation to "Bourses Pontiac"**

2022-03-263

It is moved by John Stitt and unanimously resolved to donate \$200 to Bourse Pontiac. This expense authorized from the budgetary item "donations" from the 2022 provisional budget.

Carried

**Estimate for the painting of the frame and dump box on the 2010 International plow truck**

2022-03-263

It is moved by Terry Racine and unanimously resolved to authorize the painting of the frame and box of the 2010 International plow truck. This expense of \$6450+ taxes is authorized from the budgetary item "vehicle repairs and maintenance" from the 2022 provisional budget.

Carried

**ADJOURNMENT**

2022-03-264

It is moved by Courtney Harris and unanimously resolved to adjourn the meeting at 9:15 p.m.

Carried

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Colleen Larivière  
Mayor

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Julie Bertrand  
Director General