

MUNICIPALITY OF LITCHFIELD

Minutes of the Regular Council Meeting on October 4th, 2021 at 7:00 p.m. at the municipal office located at 1362 rte. 148, Campbell's Bay, QC J0X 1K0.

Present: Mayor Colleen Larivière, councilors Denis Dubeau, Joe Belanger, Emile Morin, Donald Graveline, Terry Racine and John Stitt.

Also present: Director General, Julie Bertrand

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2021-10-133 It is moved by Donald Graveline and unanimously resolved to adopt the agenda with additions for October 4th, 2021.
Carried

Adoption of Minutes

2021-10-134 It is moved by Terry Racine and unanimously resolved to adopt the meeting minutes from September 13th meeting.
Carried

URBANISM

Inspectors Report

2021-10-135 It is moved by Denis Dubeau and unanimously resolved to approve the municipal inspector's expenses.
Carried

Approval of subdivision plans for Gilbert Morin

2021-10-136 It is moved by Terry Racine and unanimously resolved to approve subdivision plans submitted by Steve Tremblay from his minutes 7244 dated August 23, 2021, creating new lots #6466080 and 6466081 to replace lot #6269051 on behalf of Gilbert Morin.
Carried

ROADS AND EQUIPMENT

Authorization of expense to replace the radiator on the Champion Grader

2021-10-137 It is moved by Donny Graveline and unanimously resolved to authenticate the expense of \$5614.94 + taxes and shipping for the replacement of the radiator on the Champion Grader. This expense authorized from the budgetary item "repairs and maintenance equipment" from the 2021 provisional budget.
Carried

Repair to the front axel of the Case tractor

2021-10-138 It is moved by Denis Dubeau and unanimously resolved to authorize the replacement of the front axle seals on the Case tractor. This expense authorized from the budgetary item "repairs and maintenance equipment" from the 2021 provisional budget.
Carried

October 2021

FINANCE

Payment of accounts

2021-10-139

It is moved by Emile Morin and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid: \$

Invoices to be paid: \$ 75 784.12

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totaling \$75784.12 for the month of October 2021.

Signed: _____ Date: _____

Julie Bertrand, Director General

Winter sand tender

2021-10-140

Whereas the municipality put out a call for tender for the supply of 2000 m.t. of winter sand;

Whereas the municipality received the following tenders;

Campbell's Bay Cement \$4.14/m.t. tax in

Morin Sand & Gravel/11802941 Can Inc. \$5.29/m.t. tax in

Les Entreprises Brian Stanton Ltee \$3.19/m.t. tax in

Therefore,

It is moved by Denis Dubeau and unanimously resolved to accept the tender submitted by Les Entreprise Brian Stanton Ltee and to authorize the purchase of 2000 m.t. of winter sand at the cost of \$3.19/m.t. taxes included from Les Entreprises Brian Stanton Ltee. This expense approved from the budgetary items "winter sand" from the 2021 provisional budget.

Carried

Winter Salt purchase

2021-10-141

Whereas the municipality requested 3 price quotes for the supply of 75 m.t. of winter salt.

Whereas the municipality received the following prices not including taxes;

Compass Minerals \$107.50/m.t. delivered

Sel Warwick \$128.00/m.t. delivered

Sel Frigon \$113.00/m.t. delivered

Therefore,

It is moved by John Stitt and unanimously resolved to accept the tender submitted by Compass Minerals and to authorize the purchase of 75 m.t. of winter salt from Compass Minerals. This expense is authorized from the budgetary item "winter sand" from the 2021 provisional budget.

Carried

Budgetary funds transfer

2021-10-142

It is moved by Donald Graveline and unanimously resolved to transfer \$10,000 from Gravel Duties Revenue to "road signs".

Carried

October 2021

SECURITY

Purchase and installation of guard rails

2021-10-143 It is moved by and unanimously resolved to purchase guard rails for the bridge and culvert on Crawford Road. This expense of \$28 368.40 plus taxes from Les Glissières Desbiens Inc. is authorized from the TECQ 2019-2023 funds and from the budgetary item "road signs" from the 2021 provisional budget.
Carried

Intermunicipal Agreement to provide "fire services" and auto dispatch to the Municipalities of Calumet Island and Bryson

2021-10-144 It is moved by Donald Graveline and unanimously resolved to enter into an Intermunicipal agreement with the Municipalities of Calumet Island and Bryson in order to provide fire services on their territories. It is also resolved that mayor Colleen Larivière and Julie Bertrand, director general sign the agreement.
Carried

Use of the flashing green light by municipal firefighters

2021-10-145 Considering the by-law on the flashing green light resulting from the Highway Safety Code (chapter C-24.2, s. 621, 1st par., Par. 5.2 °) has been enacted by the government, on April 1, 2021;
Considering this by-law sets the conditions under which a firefighter can obtain from the SAAQ the authorization to use on a road vehicle other than an emergency vehicle, a flashing green light when responding to an emergency call from a fire safety service;
Considering the director of the fire department of the municipality recommends the use of a flashing green light;
Consequently
It is moved by Joe Belanger and resolved that the Municipality of Litchfield authorize firefighters to obtain the necessary certifications from the Société d'assurance automobile du Québec (SAAQ) for the use of green flashing lights, as of now;
In addition, the municipality authorizes the mayor, as well as the director general to sign for and on behalf of the Municipality of Litchfield, all the documents necessary for the implementation of this resolution.
It is also resolved to allow the director of the fire safety service to issue and sign the certificates of recommendation, to authorize the use of the flashing green light by the firefighters and to supervise its application as detailed by the law and its regulations.
Carried

Authorization to purchase the flashing green lights

2021-10-146 It is moved by Joe Belanger and unanimously resolved to authorize the expense of the green light and the necessary training required for the use of such for each municipal firefighter requesting to do so. This expense is authorized from the Campbell's Bay/Litchfield joint fire service budget.
Carried

October 2021

2021-10-147

Service Agreement with Formarisk SENC

Management of the fire simulator training

Whereas the MRC Pontiac received an offer of service from Formarisk SENC to receive training on fire behavior using a fire simulator for MRC firefighters;

Whereas this type of training must be managed at the regional level because the training will be offered to all fire departments of the MRC of Pontiac;

Whereas each fire department will be able to register approximately 6 firefighters for this training;

Whereas the training will be given at the training site situated in Shawville, which is approved by l'École nationale des pompiers du Québec;

Whereas the training will last 4 hours per group of 8 firefighters;

Whereas this training is reimbursable by the financial assistance program for the training of part-time firefighters of the MSP (volet 3);

Whereas only the costs of remuneration and/or travel will be charged to the municipality, and this, according to the municipal policy in force;

It is moved by Denis Dubeau and unanimously resolved that the Municipal Council

- a) authorizes the signing of the offer of service by the director general of the Pontiac MRC for this fire simulator training;
- b) authorizes the public and civil safety coordinator of the Pontiac MRC to coordinate training with the municipal fire departments.

In the event that the Minister of Public Security refuses to reimburse this training through its financial assistance program, the municipality agrees to defray the costs of training to the MRC in proportion to its candidates registered for this training.

Carried

2021-10-148

ADJOURNMENT

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 7:22 p.m.

Carried

Colleen Larivière

Mayor

Julie Bertrand

Director General