

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on November 2, 2020 at 7 p.m. at the municipal office located at 1362 Rte. 148 Campbell's Bay, QC.

Present: Mayor Colleen Larivière, councillors Terry Racine, Donald Graveline, Emile Morin, Denis Dubeau and John Stitt.

Also, present: Director General, Julie Bertrand

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2020-11-166 It is moved by Donald Graveline and unanimously resolved to adopt the agenda for November 2, 2020.
Carried

Adoption of Minutes

2020-11-167 It is moved by Donald Graveline and unanimously resolved to adopt the minutes of October 5th, 2020 regular meeting and October 26, 2020 Special meeting.
Carried

URBANSIM

Approval of subdivision plans for Steve Bond

2020-11-168 It is moved by Joe Bélanger and unanimously resolved to approve the subdivision plans submitted by Richard Fortin for lots 3545456 and 4003454 from his minutes #11110 dated September 4th, 2020.
Carried

Appointment of members of the CCU for By-law 2020-243 Minor Derogations

2020-11-169 It is moved by Emile Morin and unanimously resolved to appoint council member Terry Racine and taxpayers Kim Lesage and Ron Dubeau as the members of the CCU for the municipality of Litchfield. These members will work together with the Director General and the Municipal inspector to examine requests for minor derogations that may be submitted in the future.
Carried

ROADS AND EQUIPMENT

*A report of road works to date is made.

FINANCE

Payment of accounts

2020-11-170 It is moved by Emile Morin and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Continued...

Monthly Invoices

Invoices paid:

Invoices to be paid: \$48 695.34

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$48 695.34 for the month of November 2020.

Signed: _____ Date: _____

Julie Bertrand, Director General

Tender for the supply of propane

2020-11-171

Whereas the municipality put out a call for tender for the supply of the propane;

Whereas the municipality has received the following tenders;

Superior Propane /litre tax included

MacEwan Petroleum /litre tax included

Whereas it is necessary to validate the conformity of the tenders received;

Therefore,

It is moved by Terry Racine and unanimously resolved to delay the acceptance of one or any tender until verification of conformity. Upon verification, should the tenders not be in conformity, it is also resolved to submit another call for tender for the supply of propane.

Carried

PAV-ERL road grant works

2020-11-172

It is unanimously resolved to accept the PAV/ERL financial report as follows:

WHEREAS Transports Quebec has paid \$369 266 as compensation for local road maintenance for the year 2020;

WHEREAS the funds distributed to the Municipality are for the current and preventive maintenance of local roads 1 and 2 as well as for components of the bridges located on these roads for which the Municipality is responsible;

WHEREAS this present resolution is accompanied by Appendix A describing the work done by the Municipality on the above-mentioned roads;

WHEREAS an outside auditor shall submit within the prescribed deadlines for submitting the accounting report in Appendix B or a duly executed special external audit report.

IT IS THEREFORE moved by Joe Belanger and unanimously resolved that the municipality of Litchfield inform Transports Québec regarding compensation for the current and preventive maintenance of local roads 1 and 2, as well as for components of bridges located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Local Road Maintenance Assistance Program.

Carried

MISCELLANEOUS

ADJOURNMENT

2020-11-173

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 7:15 p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General