

MUNICIPALITY OF LITCHFIELD

Minutes of a regular meeting of the council held on May 5, 2020, by way of videoconference at 7:00pm

Present at this videoconference are:

Mayor Colleen Lariviere, by videoconference

Councillors:

Joe Belanger, by videoconference

Emile Morin by videoconference

Denis Dubeau by videoconference

Terry Racine by videoconference

Donny Graveline by videoconference

John Stitt by videoconference

Also attending the meeting, by videoconference: Director General and secretary-treasurer, Julie Bertrand

OPENING OF THE MEETING

2020-05-81

CONSIDERING the decree number 177-2020 of March 13, 2020 which declared the state of sanitary emergency on all the Quebec territory for an initial period of ten days;

CONSIDERING the decree number 222-2020 of March 20, 2020 which extends this state of emergency for an additional period of ten days, that is until March 29, 2020;

CONSIDERING the decree number 2020-004 of the Minister of Health and Social Services which allows Council to sit in camera and which authorizes the members to take part, deliberate and vote at a meeting by any means of communication;

CONSIDERING that it is in the public interest and to protect the health of the population, of the members of the council and of the municipal officers that this meeting be held in camera and that the members of the council and the municipal officers be authorized to attend be present and take part, deliberate and vote at the meeting by videoconference and **that an audio recording of this meeting be posted on the municipal website;**

THEREFORE, it is moved by Joe Belanger and unanimously resolved: That the council accepts that this meeting be held in camera and that the members of the council and the municipal officers may participate by videoconference.

Adopted

***It is noted that due to technical difficulties, this meeting originally being scheduled for May 4th, 2020 at 7p.m., has been rescheduled to this day May 5th, 2020 at 7p.m.**

QUESTION PERIOD

It is noted that there are no visitors since this council meeting is held in camera.

Adoption of Agenda

2020-05-82

It is moved by Donald Graveline and unanimously resolved to adopt the agenda for May 4th, 2020.

Carried

Adoption of Minutes

2020-05-83

It is moved by Emile Morin and unanimously resolved to adopt the minutes of April 13th, 2020 regular meeting.

Carried

May 2020

ROADS

Monthly inspections of Crawford Road bridge

2020-05-84

Whereas Kim Lesage, MRC Engineer , has been performing weekly inspections of the bridge since the beginning of the spring thaw in order to monitor the stability and safety of the structure;

Whereas the weekly inspections and reports have all indicated that the bridge foundation and structure remain stable and show no signs of further movement of deterioration;

Whereas the water levels have receded and remain at a satisfactory level;

Whereas Kim Lesage confirms that the bridge is stable and can remain open to the public;

Whereas Kim Lesage has recommended that the inspections can be performed on a monthly basis from this time onward;

Therefore,

It is moved by Denis Dubeau and unanimously resolved, that until further notice, Kim Lesage will perform monthly inspections and continue to provide written reports and recommendations on the stability and safety of the bridge.

Carried

*It is noted that the Municipality of Litchfield has requested financial aid from the Ministry of Public Security to aid in the permanent replacement of the bridge.

Repair of backhoe

2020-05-85

It is moved by Emile Morin and unanimously resolved to authorize the repair of the backhoe. This expense of \$7500.00 is authorized from the budgetary item “ equipment repairs and maintenance” from the 2020 provisional budget.

Carried

Purchase of calcium chloride

2020-05-86

It is moved by Joe Belanger and unanimously resolved to authorize the purchase of 77,000 litres of calcium chloride. This expense of a maximum of \$25000 (tax included) is authorized from the budgetary item ‘ calcium” from the 2020 provisional budget.

Carried

Purchase of road signs

2020-05-87

It is moved by Terry Racine and unanimously resolved to authorize the purchase of road signs. This expense of \$750 plus taxes is authorized from the budgetary item “ signs” from the 2020 provisional budget.

Carried

May 2020

FINANCE

Payment of accounts

2020-05-88

It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$

Invoices to be paid: \$30 589.65

Total amount of invoices: \$30 589.65

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$30 589.65 for the month of May 2020.

Signed: _____

Date: _____

Tender for the 2020 gravel supply

2020-05-89

Whereas the municipality has put out a call for tender for the 2020 supply of 03/4 gravel;

Whereas, due the Covid-19 pandemic, the opening of the tender was postponed from April 13th, 2020 to May 4th, 2020;

Whereas the opening of the tender was done outdoors and by video recording with social distancing measures in the presence of:

Julie Bertrand

Connie Levesque

Gerald Graveline

Sarah Bertrand

Wherease the municipality has received the following tenders:

Morin Sand and Gravel	Price : \$ 5.62 /m.t. taxes included
Brain Stanton Enterprises Inc.	Price : \$ 5.00 /m.t. taxes included
Campbell's Bay Ciment	Price : \$ 6.03 /m.t. taxes included

Therefore,

It is moved by John Stitt and unanimously resolved to accept the tender submitted by Les Entreprises Brian Stanton for the amount of \$5.00 /m.t. taxes included. It is noted that a copy of the video recording was emailed to all 3 companies.

Carried

Sale of 1998 International truck with gravel and sander, without plow equipment.

2020-05-90

Whereas the municipality has put out a public notice requesting offers to purchase the 1998 International truck with gravel box and sander;

Whereas the municipality has received the following offers of purchase:

- 1) William Leveris Price: \$ 3600
- 2) Gilbert Morin Price: \$970.02
- 3) Sebastien Denault Price: \$5114.25
- 4) Brian Stanton Enterprises Price: \$3777.17

Therefore,

It is moved by Emile Morin and unanimously resolved to accept (or not) the offer to purchase from Sebastien Denault for the amount of \$5114.25. The truck and equipment are sold as is and with no warranty.

Carried

May 2020

2020-05-91

WHEREAS the Municipality accepted to participate in a conventional mediation with the Commission municipale du Québec concerning the litigation opposing the Municipality to the Municipality of L'Île-du-Grand-Calumet concerning the share of duties from subjected substances being transported on municipal roads on the territory of the neighboring municipality, following the *Act respecting municipal powers*;

WHEREAS it is appropriate to formally designate the persons who will be authorised to participate in the mediation process, as requested by the Commission municipale du Québec, and to sign the mediation convention as well as the confidentiality agreement, as proposed to the Municipality by the Commission municipale du Québec;

WHEREAS the Commission municipale du Québec asked if the Municipality accepts to postpone the maximum delay expected for the mediation until October 16th, 2020, at the latest;

THEREFORE,

It is moved by Donny Graveline and unanimously resolved;

That the council designate Julie Bertrand and Me Marc Tremblay from Deveau Avocats to participate to the mediation process for and in the name of the Municipality of Litchfield to the Commission municipale du Québec, concerning the litigation mentioned in the preamble of the present resolution;

That the council authorise Mrs. Colleen Larivière, Mayor, and Mrs. Julie Bertrand, Director General, to sign the mediation convention and the confidentiality agreement transmitted by the Commission municipale du Québec;

That the council accepts that the maximum delay to complete the mediation process be postpone to October 16th, 2020, at the latest.

Carried.

Letter of support for Connexion Fibre Pontiac in the submission of the project of to the Broadband Fund of the CRTC.

2020-05-92

Whereas the municipality has been asked to provide a letter in support of Connexion Fibre Pontiac's submission of a project to the "Broadband Fund" of the CRTC;

Whereas the municipality is agreement with the project and the need of improved internet service on the territory of the MRC Pontiac;

Therefore,

It is moved by Emile Morin and unanimously resolved to provide a letter of support for Connexion Fibre Pontiac.

Carried

May 2020

Administration fee for services provided by the Municipality of Campbells Bay to certain taxpayers from Litchfield

2020-05-93

Whereas the Municipality of Litchfield resolved on March 4th, 2020 to send a resolution to the municipality of Campbell's Bay requesting that they reduce the administration fee charged to certain taxpayers of Litchfield who receive services from the Municipality of Campbell's Bay from 15% to 3%;

Whereas the Municipality of Campbell's Bay, responded by letter stating that the fee will remain at 15%;

Whereas council would like to request that the Municipality of Campbell's Bay reconsider and that the amount be reduced from 15% to 10%;

Whereas the Municipality of Litchfield also recommends that the Municipality of Campbell's Bay enter into an agreement with the certain taxpayers from Litchfield who received services from the Municipality of Campbell's Bay;

Therefore,

It is moved Donny Graveline and unanimously resolved to send a copy of this resolution to the Municipality of Campbell's Bay.

Carried

2020-05-94

Installation of a protective shield for the reception desk in the municipal office

It is moved by Joe Belanger and unanimously resolved to authorize the installation of a protective shield for the reception desk in the municipal office. This expense of approximately \$75 is authorized from the budgetary item "office maintenance" from the 2020 provisional budget.

Carried

2020-05-95

Hiring of contractor to brush the road sides

It is moved by Emile Morin and unanimously resolved to hire contractor Mike Derouin to brush the road sides with his equipment. This expense of \$20 000 plus tax net is authorized from the budgetary item "brushing" from the 2020 provisional budget.

Carried

2020-05-96

ADJOURNMENT

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 7:21 p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General