

MUNICIPALITY OF LITCHFIELD

Minutes of a regular meeting of the council held on June 1st, 2020, by way of videoconference at 7:00pm

Present at this videoconference are:

Mayor Colleen Lariviere, by videoconference

Councillors:

Joe Belanger, by videoconference

Emile Morin by videoconference

Denis Dubeau by videoconference

Donny Graveline by videoconference

John Stitt by videoconference

Councillor Terry Racine motivated his absence

Also attending the meeting, by videoconference: Director General and secretary-treasurer, Julie Bertrand

OPENING OF THE MEETING

2020-06-97

CONSIDERING the decree number 177-2020 of March 13, 2020 which declared the state of sanitary emergency on all the Quebec territory for an initial period of ten days;

CONSIDERING the decree number 222-2020 of March 20, 2020 which extends this state of emergency for an additional period of ten days, that is until March 29, 2020;

CONSIDERING the decree number 2020-004 of the Minister of Health and Social Services which allows Council to sit in camera and which authorizes the members to take part, deliberate and vote at a meeting by any means of communication;

CONSIDERING that it is in the public interest and to protect the health of the population, of the members of the council and of the municipal officers that this meeting be held in camera and that the members of the council and the municipal officers be authorized to attend be present and take part, deliberate and vote at the meeting by videoconference and **that an audio recording of this meeting be posted on the municipal website;**

THEREFORE, it is moved by Joe Belanger and unanimously resolved: That the council accepts that this meeting be held in camera and that the members of the council and the municipal officers may participate by videoconference.

Adopted

QUESTION PERIOD

It is noted that there are no visitors since this council meeting is held without public presence.

Adoption of Agenda

2020-06-98

It is moved by Emile Morin and unanimously resolved to adopt the agenda for June 1st, 2020.

Carried

Adoption of Minutes

2020-06-99

It is moved by Donald Graveline and unanimously resolved to adopt the minutes of May 4th, 2020 regular meeting.

Carried

URBANISM

Approval of subdivision plans for 3303374 Nova Scotia Inc. lot # 6350 437
2020-06-100 It is moved by Denis Dubeau and unanimously resolved to approve the subdivision plans submitted by Jacques Berube from his minutes 8003 dated April 2, 2020 on behalf of 3303374 Nova Scotia Inc.
Carried

ROADS

Approval to purchase 2 culverts for the entrances for the Jardin Educatif
2020-06-101 It is moved by Joe Belanger and unanimously resolved to authorize the purchase of 2 x 40ft culverts. This expense of approximately \$1800 is authorized from the budgetary item "culverts" from the 2020 provisional budget.
Carried

EQUIPMENT

Authentication of cost of repairs to the 2010 International Truck
2020-06-102 It is moved by Emile Morin and unanimously resolved to authenticate the expense of approximately \$4000 for the repairs to the 2010 International truck. This expense authorized from the budgetary item "equipment maintenance" from the 2020 provisional budget.
Carried

Authentication of the additional expenses for the repair to the JCB Backhoe
2020-06-103 Whereas, on May 4th, council approved an expense of \$7500 plus taxes for the repairs to the JCB backhoe;
Whereas the final cost, including labor and floating, was \$12 480.73 plus taxes:
Therefore,
It is moved by Donald Graveline and unanimously resolved to approve the additional amount of \$4980.73. This expense authorized from the budgetary item "vehicle maintenance" from the 2020 provisional budget.
Carried

FINANCE

Payment of accounts
2020-06-104 It is moved by Emile Morin and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly Invoices

Invoices paid prior to meeting: \$48 286.28
Invoices to be paid: \$25 745.46
Total amount of invoices: \$74 031.74

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$74 031.74 for the month of June 2020.

Signed: _____ Date: _____

2020-06-105 Summer Jobs –student grant
Whereas the municipality received a summer jobs grant from the Federal Government for 2020;
Whereas normal procedure would be to post the student job;
Whereas during this time of the Covid-19 pandemic, student training would be more challenging and could incur additional health risks;
Therefore,
It is moved by John Stitt and unanimously resolved to hire, Jared Lance, who has been employed as a summer student in the past and has the pertinent experience and skills required at this time, therefore avoiding any additional health risks to the student and existing staff related to training.
Carried

MISCELLANEOUS

2020-06-106 Administration fee for services provided by the Municipality of Campbells Bay to certain taxpayers from Litchfield
Whereas the Municipality of Litchfield resolved on March 4th, 2020 to send a resolution to the municipality of Campbell’s Bay requesting that they reduce the administration fee charged to certain taxpayers of Litchfield who receive services from the Municipality of Campbell’s Bay from 15% to 3%;
Whereas the Municipality of Campbell’s Bay, responded by letter stating that the fee will remain at 15%;
Whereas council would like to request that the Municipality of Campbell’s Bay reconsider and that the amount be reduced from 15% to 10%;
Whereas the Municipality of Litchfield also recommends that the Municipality of Campbell’s Bay enter into an agreement with the certain taxpayers from Litchfield who received services from the Municipality of Campbell’s Bay;
Whereas the municipality of Campbell’s Bay responded to the resolution 2020-05-93 sent on May 5, 2020 via resolution #100-05-2020 stating that the administration fee will remain at 15% and request that it be paid immediately;
Whereas the council of the Municipality of Litchfield had taken all appropriate action in requesting the reduction of the administration fee charged by the Municipality of Campbell’s Bay for services provided to certain taxpayers of Litchfield;
Therefore,
It is moved Emile Morin and unanimously resolved to send a copy of the resolution from Campbell’s Bay along with the invoice to the certain taxpayers of Litchfield receiving the services from the Municipality of Campbell’s Bay.
*It is noted that, according to the law, the Municipality of Campbell’s Bay cannot directly invoice the taxpayers of Litchfield.
Carried

ADJOURNMENT

2020-06-107 It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 7:09p.m.
Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General