

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on October 7th, 2019 at 7 p.m. at the municipal office located at 1362 Rte 148 Campbell's Bay, QC.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin, Joe Belanger, Terry Racine and John Stitt.
Also present: Director General, Julie Bertrand

Visitors: Residents Mr. Gilles Boissault and Mrs. Ida McGregor attend regarding the Quad Club

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2019-10-174 It is moved by Donald Graveline and unanimously resolved to adopt the agenda, with additions, for October 7th, 2019.
Carried

Adoption of Minutes

2019-10-175 It is moved by Emile Morin and unanimously resolved to adopt the minutes of September 16th, 2019 regular meeting.
Carried

URBANSIM

Municipal Inspector Report and Expense claim

2019-10-176 It is moved by Denis Dubeau and unanimously resolved to adopt the municipal inspectors report and to authorize the expenses claimed.
Carried

ROADS AND EQUIPMENT

Authorization to provide 1 culvert for the entrance to Charles Heaphy's property

2019-10-177 It is moved by Terry Racine and unanimously resolved to authorize the installation of 1 culvert for the entrance on Keon Road. This expense authorized from the TECQ 2014-2018 funds.
Carried

Tender for the supply of 3000 m.t. of winter sand

2019-10-178 Whereas the municipality put out a call for tender for the supply of 3000 m.t. of winter sand;
Whereas the municipality received the following conform tenders;
a) Morin Sand and Gravel: \$4.14/m.t. tax included
b) Les Entreprises Brian Stanton: \$2.77/m.t. tax included
c) Campbell's Bay Ciment : \$2.86/m.t. tax included
Therefore,
It is moved by Denis Dubeau and unanimously resolved to accept the tender from Les Entreprises Brian Stanton at the price of \$2.77/m.t. tax included.
Carried

October 2019

2019-10-179 Price for the supply of 115 m.t. of road salt
Whereas the municipality requested pricing from 3 suppliers for 115 m.t. of winter salt;
Whereas the municipality received 2 prices from the following suppliers;
a) Sel Warick \$127.00/m.t. plus tax delivered
b) Compass Minerals \$110.00/m.t. plus tax delivered
Therefore,
It is moved by Denis Dubeau and unanimously resolved to purchase winter salt from Compass Minerals at 110.00/m.t. plus tax delivered.
Carried

2019-10-180 Policy for the maintenance, repairs and improvements of Municipal roads and the snowplowing, grading and takeover of Private roads.
Whereas the municipality prepared and on September 16th, 2019 presented a draft policy for the maintenance, repairs and improvements of municipal roads and the snowplowing, grading and takeover of private roads;
Whereas the members of council studied and made modifications to the draft policy;
Therefore,
It is moved by Emile Morin and unanimously resolved to adopt the policy with modifications. This policy is to come into force immediately.
Carried

*Notice of Motion is given by Terry Racine that a project by-law regarding the speed limit on Keon road will be presented at a meeting of council.

2019-10-181 Project By-law 2019-241 for the speed limit on Keon Road, Litchfield QC
CONCERNING THE SPEED LIMIT FOR: KEON ROAD, LITCHFIELD QC
WHEREAS subparagraph 4 of the first paragraph of section 626 of the Highway Safety Code (L.R.Q., C. C-24.2) allows a municipality to fix by regulation the minimum or maximum speed of road vehicles in its territory;
WHEREAS notice of motion was given by Terry Racine at a regular meeting of Council of the Municipality of Litchfield held on October 7, 2019;
Therefore,
It is moved by Emile Morin and unanimously resolved to adopt Project By-law number 2019-241.
Whereas the Project by-law 2019-241 is adopted by resolution 2019-10-181 and council decrees the following;
ARTICLE 1
This by-law is titled By-law 2019-241 regarding the speed limit for Keon Road, Litchfield QC
ARTICLE 2
No one may drive a vehicle at a speed;
A) Exceeding 50 km / h on Keon Road, Litchfield QC
ARTICLE 3
The appropriate signage will be installed by the Municipality of Litchfield

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ARTICLE 4

Every person who contravenes section 2 of this by-law is guilty of an offense and is liable to a fine under section 516 or 516.1 of the Highway Safety Code.

ARTICLE 5

This Regulation comes into force 90 days after its adoption, unless it has been the subject of a notice of disallowance by the Minister of Transport published in the Gazette Official du Québec.

Carried

Official opening of Keon Road

2019-10-182

Whereas, for reasons of safety, the municipality undertook a project for the relocation of the Laforet Exit;

Whereas the completion of the Keon road is estimated to be by the end of October ,2019;

Whereas the engineers will be required to inspect and approve the construction and officially deem the road acceptable for public use;

Whereas all necessary safety signage will be installed;

Therefore,

It is moved by Joe Belanger and unanimously resolved that the Keon Road will be officially opened upon the completion of the above mentioned inspections, approvals and installations.

Carried

Purchase of signage for municipal roads

2019-10-183

It is moved by Emile Morin and unanimously resolved to approve the purchase of civic signs, road signs and lettering. This expense of approximately \$700.00 is authorized from the budgetary item “ signs” from the 2019 provisional budget.

Carried

Purchase of security signs for Keon road and the Laforet Exit relocation project.

2019-10-184

It is moved by Donald Graveline and unanimously resolved to authorize the purchase of security signage for Keon road and the Laforet Exit relocation project. This expense is authorized from the TECQ and MTQ AIRRL grants.

Carried

Purchase of “NO SMOKING” and “NO CANNABIS” and “No Vaping” signs for the municipal Halte.

2019-10-185

It is moved by Joe Belanger and unanimously resolved to authorize the purchase of signs for the municipal halte. This expense is authorized from the budgetary item “signs” form the 2019 provisional budget.

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FINANCE

Payment of accounts

2019-10-186

It is moved by Emile Morin and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 560.89

Invoices to be paid: \$61 650.17

Total amount of invoices: \$62 211.06

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$62 211.06 for the month of October 2019.

Signed: _____

Date: _____

Julie Bertrand, Director General

SECURITY

Resolution authorizing the conclusion of an agreement relating to inter municipal assistance in Civil Security between the municipalities of the MRC

Pontiac

2019-10-187

WHEREAS the local municipalities have, under the Civil Protection Act (L. R. Q., c. S 2.3), responsibility for civil security on their territory;

WHEREAS the MRC, pursuant to the Act respecting municipal territorial organisation (L. R. Q., c. O-9), acts as a local municipality for any unorganized territory located on its territory;

WHEREAS the *Règlement sur les procédures d'alerte et de mobilisation et les moyens de secours minimaux pour protéger la sécurité des personnes et des biens en cas de sinistre (Regulation Respecting Warning and Mobilization Procedures and Minimum Rescue Services Required for the Protection of Persons and Property in the Event of a Disaster)* specifies the minimum means that municipalities must put in place;

WHEREAS it is difficult for some municipalities to find enough resources to respond to a major disaster;

WHEREAS more often than not, a hazard will impact several municipalities of the same sector simultaneously;

WHEREAS for this reason, it would be preferable to be able to count on all the municipalities, as well as the MRC, to respond to a major disaster and share all human and material resources in the event of a disaster;

WHEREAS the municipality of **LITCHFIELD** wishes to avail itself to Articles 468 and following of the Cities and Towns Act (RLRQ, chapter C-19) and Articles 569 and following of the Municipal Code of Québec (RLRQ, chapter C-27.1) to conclude an agreement relating to intermunicipal assistance in civil security;

CONSEQUENTLY, it is moved by **Donald Graveline** and unanimously resolved that this resolution be adopted and that it rules and orders the following:

ARTICLE 1

The council of the municipality of **LITCHFIELD** authorizes the conclusion of an agreement relating to intermunicipal assistance in civil security with the other municipalities of the MRC Pontiac. This agreement is attached to this resolution to form part of it as if it were reproduced here in full.

ARTICLE 2

The mayor is authorized to sign said agreement.

CARRIED

October 2019

ADOPTION OF THE ANNUAL REPORT FOR YEAR 2 – REVISED

FIRE SAFETY COVER PLAN

2019-10-188

WHEREAS the revised fire safety cover plan came into effect on May 1st 2017;

WHEREAS year 2 of the revised fire safety cover plan ended on April 30th 2019;

WHEREAS article 35 of the Fire safety act states that an activity report for the previous year must be prepared, adopted by resolution and sent to the minister each year.

Therefore,

It is moved by Donald Graveline and resolved to adopt the annual report for year 2 of the revised fire safety cover plan and to transmit this report to the minister.

Carried

MISCELLANEOUS

Bursary for Litchfield Student – ESSC

2019-10-189

It is moved by Terry Racine and unanimously resolved to provide a bursary in the amount of \$250.00 for the ESSC Litchfield student, Oceanne Hercul. This amount is authorized from the budgetary item “good will gestures and donations” from the 2019 provisional budget.

Carried

ADJOURNMENT

2019-10-190

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 8:15 p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General