

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on June 3rd, 2019 at 7 p.m. at the municipal office located at 1362 Rte 148 Campbell's Bay, QC.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin, Joe Belanger, Terry Racine and John Stitt.
Also present: Director General, Julie Bertrand and Gerald Graveline.

Visitors: Brenda McGuire, Sandra Demerse, Danny O'Brien, Mary Ellen McGuire and Mr. Blaskie.

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2019-06-101 It is moved by Donald Graveline and unanimously resolved to adopt the agenda, with additions, for June 3rd, 2019.
Carried

Adoption of Minutes

2019-06-102 It is moved by Terry and unanimously resolved to adopt the minutes of May 6th, 2019 regular meeting.
Carried

URBANSIM

Municipal Inspectors Report

2019-06-103 It is moved by Terry Racine and unanimously resolved to accept the municipal inspectors report and to authorize the payment of expenses claimed.
Carried

Authorization to start procedures to purchase lots from the Jardin Educatif du Pontiac and Mr. Charles Heaphy for the Laforet Exit Relocation Project.

2019-06-104 It is moved by Emile Morin and unanimously resolved to have the notary preparing the deeds of purchase for the lots owned by Mr. Charles Heaphy for the amount of \$20 000.00 and the Jardin Educatif du Pontiac for the amount of \$4000.00 in order to proceed with the Laforet Exit Relocation Project. These expenses authorized from the TEQC and AIRRL grant.
Carried

ROADS AND EQUIPMENT

Approval to hire Mike Derouin to brush Leslie Lake road

2019-06-105 It is moved by Denis Dubeau and unanimously resolved to hire Mike Derouin with his equipment to brush Leslie Lake road. This expense of \$10,000.00 (tax included) is authorized from the budgetary item "brushing" from the 2019 provisional budget. It is noted to monitor the weekly progress.
Carried

Approval to hire gravel trucks

2019-06-106 It is moved by Denis Dubeau and unanimously resolved hire trucks to help in hauling gravel for the road preparations prior to the spreading of calcium. This expense authorized from the budgetary item "equipment rental" from the 2019 provisional budget.
Carried

June 2019

Authentication of email resolution dated May 17th, 2019 regarding the re-opening of the Crawford Road bridge.

2019-06-107

Whereas the Crawford Road/Bridge was damaged on April 21, 2019 due to an excessive amount of water resulting from the spring thaw;
Whereas after inspection of the structures, MRC engineer , Kim Lesage and MTQ engineer Sylvain Cordeau recommended that the bridge be closed until a more thorough inspection and temporary repairs be performed;
Whereas at a special meeting of council held on April 26, 2019 council unanimously adopted resolution 2019-04-80 to temporarily close the Crawford Road/Bridge;
Whereas a more thorough inspection was performed and recommendations for temporary repairs were approved by the engineers;
Whereas the temporary repairs were performed and an inspection of those repairs was also performed;
Whereas Kim Lesage, MRC engineer has approved, via email on May 17th, 2019 ,to open the road/bridge to local traffic;
Whereas it was moved by email and verbal approval on May 17th, 2019 from the following: Denis Dubeau , Emile Morin ,Joe Belanger, Donald Graveline, John Stitt and Terry Racine to re-open the Crawford Road/Bridge.
Therefore,
It is moved by Denis Dubeau and unanimously resolved to authenticate the email and verbal resolution of May 17th, 2019.
Carried

FINANCE

Payment of accounts

2019-06-108

It is moved by Joe Belanger and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 8922.77

Invoices to be paid: \$85506.57

Total amount of invoices: \$94 429.34

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$94 429.34 for the month of June 2019.

Signed: _____

Date: _____

Julie Bertrand, Director General

June 2019

TRANSFER SITE

2019-06-109

Authorization to purchase 2 recycling bins

Whereas the government is offering a grant to aid in the purchase of recycling equipment;
Whereas the minimum amount of pieces required to order is 25;
Whereas the MRC can group purchase equipment;
Whereas the cost of a new bin is \$1600.00;
Whereas the grant will cover \$1000.00/bin;
Whereas the municipality will be responsible for the cost of \$600.00/bin;
Therefore,
It is moved by Joe Belanger Denis Dubeau and resolved to order 2 bins and to authorize the MRC Pontiac to make the purchase in conjunction with a group purchase. This expense of \$1200.00 is authorized through a of budgetary funds from the budgetary item “recycling-composter” and “transfer site maintenance” from the 2019 provisional budget. The said transfers are authorized.
Carried on vote 5 yes 1 no - John Stitt is not in favor

2019-06-110

Motion to go in camera

It is moved by Emile Morin and unanimously resolved to go in-camera at 8:25p.m.
Carried

2019-06-111

Motion to go out of camera

It is moved by Terry Racine to go out of camera at 8:40 p.m.
Carried

HUMAN RESOURCES

2019-06-112

SUMMER STUDENT JOB POSTING 2019-04-74

Whereas the municipality posted job offer 2019-04-74;
Whereas the municipality received 7 applications;
Whereas the applications were reviewed by council;
Therefore,
It is moved by Terry Racine and unanimously resolved to hire Jared Lance for the job posting 2019-04-74. This to be in conformity with the requirements set forth in the job description.
Carried

Request to transfer lot # 3685570

*It is noted that upon a request from Mary Ellen McGuire regarding that the Municipality transfer lot 3685570 to her and her brother, council will obtain information on this matter.

MISCELLANEOUS

2019-06-113

Re-scheduling of the September 9th, 2019 meeting.

It is moved by and unanimously resolved to reschedule the September 9th, 2019 meeting to September 11th, 2019. It is also resolved to publish a notice advising the public about the change.
Carried

June 2019

2019-06-114 **Request for extension to use AIRRL grant for the Laforet Project**
Whereas the municipality was accorded an AIRRL grant from the Minister of Transport on July 12, 2018;
Whereas the funds must be used within 12 months of the grant being accorded;
Whereas the municipality experienced delays in proceeding with the project;
Whereas the municipality requires an extension to use the funds;
Whereas the anticipated start date of the project is August 1st, 2019 and the completion date is estimated to be October 30th, 2109;
Therefore,
It is moved by Denis Dubeau and unanimously resolved to request an extension from the Ministry of Transport to use the funds from the AIRRL grant 2017-410.
Carried

2019-06-115 **ADJOURNMENT**
It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 9:00 p.m.
Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General