

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on March 6th, at 7pm at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Emile Morin, Donald Graveline, Joe Belanger and Terry Racine.

Also present: Director general, Julie Bertrand.
Councillor Denis Dubeau motivated his absence.

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2017-03-51 It is moved by Donald Graveline and unanimously resolved to adopt the agenda for March 6th, 2017 with additions.
Carried

Adoption of Minutes

2017-03-52 It is moved by Donald Graveline and unanimously resolved to adopt the minutes of February 6th, 2017 as presented.
Carried

URBANISM

Municipal Inspector Report

2017-03-53 It is moved by Emile Morin and unanimously resolved to approve the municipal inspector's report as presented.
Carried

Signing authority – right of servitude for matricule #9469-37-5452

2017-03-54 It is moved by Donald Graveline and unanimously resolved to authorise Mayor Larivière and Director General, Julie Bertrand to sign all documents pertaining to the right of servitude contract for taxpayer #9469-37-5452.
Carried

ROADS/EQUIPMENT

Request for tender for the 2017 municipal 03/4 gravel supply

2017-03-55 It is moved by Emile Morin and unanimously resolved to send 3 invitations to tender for the 2017 municipal supply of a minimum of 5000 m.t. of 03/4 gravel.
Carried

Purchase of extended warranty – 2017 International Plow Truck

2017-03-56 It is moved by Emile Morin and unanimously resolved to purchase an extended warranty, for the 2017 International Plow truck, for a five year term. The cost of \$1080.00/year is authorized from the budgetary item "vehicle repairs and maintenance" from the 2017 provisional budget.
Carried

FINANCE

Payment of invoices

2017-03-57

It is moved by Terry Racine and unanimously resolved to authorize payment of invoices to be and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 39 421.76

Invoices to be paid: \$77 510.49

Total amount of invoices: \$116 932. 25

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$116 932.25 for the month of March 2017.

Signed: _____

Date: _____

Julie Bertrand, Director General

Transfer of budgetary funds

2017-03-58

It is moved by Donald Graveline and unanimously resolved to transfer \$4000.00 from the “mayor and councillors travel and conventions” item and \$1500.00 from the “calcium” item to the “fire protection-other municipalities” account.

Carried

Operating line of credit – new banking institution

2017-03-59

Whereas the municipality of Litchfield has resolved to change to banking institutions:

Whereas the new banking institution chosen is the Caisse Desjardins in Fort Coulonge;

Whereas the municipality requires a line of credit of \$250,000:

Therefore,

It is moved by Joe Belanger and unanimously resolved to move the municipal banking to the Caisse Desjardins and to request an operating line of credit in the amount of \$250,000 from the Caisse Desjardins.

Carried

Signing officials for municipal bank accounts

2017-03-60

Whereas the municipality of Litchfield has resolved to change banking institution and the new institution is Caisse Desjardins;

Whereas the current signing officials are;

Mayor: Colleen Larivière

Pro-mayor: Denis Dubeau

Director General: Julie Bertrand

Clerk: Connie Levesque

Therefore,

It is moved by Terry Racine and unanimously resolved that the signing officials for the municipal bank accounts remain as are and that Director General, Julie Bertrand, have authority to complete all documentation required for the move to the new banking institution, Caisse Desjardins.

Carried

HUMAN RESOURCES

2017-03-61

It is moved by Joe Belanger and unanimously resolved to authorize the Director General to attend the ADMQ congress in June. This expense is authorized from the budgetary item "Director General – congress" from the 2017 provisional budget.

Carried

MISCELLANEOUS

Request for amendment to the Municipal Code of Quebec and all laws to allow the participation of extraordinary meetings of council by electronic measures.

2017-03-62

It is moved by Emile Morin and unanimously resolved to support the resolution #17-02-030 from the Municipality of Saint-Louis-de-Gonzague in their request to the Government of Quebec, asking to amend the Municipal Code of Quebec and all other laws to allow the participation of councillors at extraordinary meetings via electronic measures.

Carried

CORRESPONDENCE

It is noted that the correspondence was read and discussed with the members of council.

Motion to adjourn

2017-03-63

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 7:55 pm.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General