

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on May 1, 2017, at 7pm at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Emile Morin, Donald Graveline, Joe Belanger and Terry Racine.

Also present: Director General, Julie

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2017-05-77 It is moved by Donald Graveline and unanimously resolved to adopt the agenda for May 1, 2017 with additions.
Carried

Adoption of Minutes

2017-05-78 It is moved by Emile Morin and unanimously resolved to adopt the minutes of April 3rd, 2017 as presented.
Carried

URBANISM

Municipal Inspector Report

2017-05-79 It is moved by Emile Morin and unanimously resolved to approve the municipal inspector's report as presented.
Carried

Subdivision Plans – lots #5833576 and #5833580

2017-05-80 It is moved by Terry Racine and unanimously resolved to approve the subdivision plans, for Mr Joseph Belanger, for lots #5833576 and #5833580 submitted by Michel Fortin from his minutes # 26791 dated December 7, 2015.
Carried

Municipal Urban Planning by-laws Project 2

2017-05-81 Whereas the municipality has hired urbanist Stéphane Doré to revise the urban planning by-laws;
Whereas a public consultation meeting presenting by-laws 2017-225, 2017-226, 2017-227, 2017-228 and 2017-229 was held on April 26, 2017 ;
Whereas no objections or requests were made;
Whereas the Project 2 for by-laws, 2017-226 and 2017-227 have been presented to council;
Therefore,
It is moved by Denis Dubeau and unanimously resolved that council adopt Project 2 By-laws 2017-226 and 2017-227;
It is also resolved that a public notice be posted notifying taxpayers that project 2 by-laws 2017-226 Zoning and 2017-227 Subdivision are subject to referendum if requested by the opening and signing of a register;
Carried
*It is noted that council received copies of the by-laws therefore the reading of the by-laws was dispensed of.

2017-05-82

Legal action regarding dumping of residual materials

Whereas a house fire occurred at 14 Church Rd on February 7, 2017;
Whereas a demolition permit was requested by the insurance company;
Whereas the demolition permit was issued on February 10, 2017;
Whereas the property owner has taken responsibility for the demolition;

Whereas the Municipal Inspector sent a registered letter to the property owner on March 24, 2017 detailing the procedures that must be followed regarding demolition , disposal of residual materials, cleaning of the site and permit requirements;

Whereas the municipality received complaints regarding the improper disposal of the residual materials;

Whereas the municipal inspector visited the site on May 1, 2017 and confirmed the disposal of residual materials on lot numbers #3546157 and 3551977;

Whereas the property owner has failed to comply to municipal and environment regulations;

Therefore,

It is moved by Emile Morin and unanimously resolved to hire the legal firm Deveau Avocats to send a registered letter informing the property owner of the contradiction to the regulations and that he must conform to the regulations immediately or legal action could be taken.

Carried

*Notice of motion is given by Councillor Emile Morin that at a subsequent meeting of council a by-law regarding Nuisances will be presented.

* Notice of motion is given by Councillor Denis Dubeau that a subsequent meeting of council a by-law regarding protection of municipal property will be presented.

ROADS/EQUIPMENT

Tire purchase

2017-05-83

It is moved by Terry Racine and unanimously resolved to endorse the purchase of 2 front tires for the 2010 International Truck. This expense of approximately \$1000.00 plus taxes is authorized from the budgetary item "vehicle repairs and maintenance from the 20107 provisional budget.

Carried

Donation Request – Golden Age Club

2017-05-84

It is moved by Joe Belanger and unanimously resolved to donate \$1200.00 to the Golden Age Club. This expense authorized from the budgetary item "goodwill gestures and donations" from the 2017 provisional budget.

Carried

FINANCE

Payment of invoices

2017-05-85

It is moved by Terry Racine and unanimously resolved to authorize payment of invoices to be and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$40 184.55

Invoices to be paid: \$32 123.02

Total amount of invoices: \$72 307.57

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$ 72 307.57 for the month of May 2017.

Signed: _____ Date: _____

Julie Bertrand, Director General

SECURITY

Payment of invoice for mutual aid from Mansfield Fire Department

2017-05-86

It is moved by and unanimously resolved to authorize the payment of \$5686.97 for the mutual aid received from Mansfield Fire Department. This expense is authorized from the budgetary item "fire services provided" from the 2017 provisional budget.

Carried

Nuisance By-law

2017-05-87

Whereas the Municipality of Litchfield wishes to protect municipal property;
Whereas a by-law is required to enable the municipality to put in place measures to secure its property;

Therefore,

It is moved by Denis Dubeau and unanimously resolved to hire Deveau Avocats to aid in the preparation of such a by-law.

Carried

HUMAN RESOURCES

2017-05-88

It is moved by Emile Morin and unanimously resolved to approve the job description for "Office Clerk" as presented to council.

Carried

MISCELLANEOUS

Event Permit Request

2017-05-89

It is moved by Joe Belanger and unanimously resolved to issue an Event Permit to Ashley Morin for June 3, 2017. This event will be held at 109 chemin Bank on June 3, 2017 from 12:00 to 2:00 hours June 4, 2017.

Carried

**REQUEST FOR SUPPORT FOR THE ENERGY DAVIDSON AND SCIERIES
DAVIDSON PROJECT**

2017-05-90

CONSIDERING THAT the MRC de Pontiac wishes to facilitate the implementation of a development project that will enable the region to generate sustainable economic benefits for its citizens;
CONSIDERING that because of its extraordinary economic development potential, the forestry industry is at the center of the priorities of the MRC of Pontiac;
CONSIDERING THAT the sawmill located in Davidson has contributed to the social and economic development of the Pontiac since the beginning of the 20th century;
CONSIDERING THAT the site of the sawmill located in Davidson and the proposed industrial activities are in conformity with the layout of the MRC de Pontiac;
CONSIDERING THAT the MRC of Pontiac is concerned with the profitability of the sawmill project in Davidson;
It is moved by Donald Graveline and unanimously resolved to support any innovative project at the Davidson site that successfully demonstrates that it is financially viable and that it will improve the competitiveness of the forest industry in a sustainable development perspective.
Carried

MRC- Appointment- Evaluation department

2017-05-91

Whereas the MRC has made an administrative decision which requires taxpayers to make appointments to obtain information from the evaluation department;
Whereas that Wednesday is the only day appointment are given;
Whereas that information over the telephone is also only given on Wednesday, by appointment only;
Whereas residents as well as non-residents travel a far distance to only be turned away;
Whereas that the Municipality of Litchfield has received numerous verbal complaints from taxpayers regarding the limited access to information at the MRC level;
Therefore,
It is moved by Terry Racine and unanimously resolved that the Municipality of Litchfield ask the MRC administration to reconsider their decision in order to better serve the MRC Pontiac taxpayers.
Carried

May 2017

2017-05-92 **Solicitation request**
It is moved by Denis Dubeau and unanimously resolved to allow the Heart and Stroke foundation to canvas on the municipal territory during their campaign in the month of June each year.
Carried

CORRESPONDENCE

It is noted that the correspondence was read and discussed with the members of council.

2017-05-93 **Motion to adjourn**
It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 9:45 pm.
Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General