

## MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on January 5<sup>th</sup>, 2016 at 7pm at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Émile Morin, Ken O'Leary, Joe Belanger, Terry Racine and Donald Graveline.

Also present: Interim director general, Julie Bertrand.

Quorum is met and Mayor Colleen Larivière presides the meeting.

2016-01-01

### Adoption of Agenda

It is moved by Ken O'Leary and unanimously resolved to adopt the agenda for January 5<sup>th</sup>, 2016 as presented.

Carried

2016-01-02

### Adoption of Minutes

It is moved by Ken O'Leary and unanimously resolved to adopt the minutes of December 7<sup>th</sup>, 2015 as presented.

Carried

2016-01-03

## URBANISM

### CPTAQ Appeal

It is moved by Donald Graveline and unanimously resolved that the municipality engage the firm Deveau Avocats to proceed with a request for revision concerning the decision received from the CPTAQ in regards to the file of Mr. McBride on 17 chemin McCoshen. This expense of approximately \$2000.00 is authorized from the budgetary item "legal fees" from the 2016 provisional budget.

Carried

2016-01-04

### Revision of Municipal Planning By-laws

It is moved by Emile Morin and unanimously resolved to engage urbanist, Mr Stéphane Doré, to proceed with a complete revision of the municipal planning by-laws as per his offer of service. This expense of \$21,500.00+taxes is authorized from the budgetary item "urban planning" from the 2016 provisional budget.

Carried

2016-01-05

## FINANCE

### Recycling - contract renewal

It is moved by Denis Dubeau and unanimously resolved to rescind resolution # 2015-11-422 and that the municipality sign a contract with Évolu-Tic for the year of 2016.

Carried

2016-01-06

### Donations

It is moved by Donald Graveline and unanimously resolved to donate \$1200.00 to the Golden Age Club. This expense is authorized from the budgetary item "goodwill gestures and donations" from the 2016 provisional budget.

Carried

**Membership renewals**

**Tourism Outaouais**

**2016-01-07** It is moved by Denis Dubeau and unanimously resolved to renew the Tourism Outaouais membership for 2016. This expense of \$334.58 is authorized from the budgetary item "association fees" from the 2016 provisional budget.  
Carried

**FQM**

**2016-01-08** It is moved by Emile Morin and unanimously resolved to renew the FQM membership for 2016. This expense of \$1021.59 is authorized from the budgetary item "association fees" from the 2016 provisional budget.  
Carried

**Payment of invoices**

**2016-01-09** It is moved by Ken O'Leary and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.  
Carried

**Monthly Invoices**

Invoices paid prior to meeting: \$3 516.23

Invoices to be paid: \$15 741.59

Total amount of invoices: \$19 257.82

**Certificate of availability**

I, Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$ 19 257.82 for January 2016.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Julie Bertrand, Interim Director General

**HUMAN RESOURCES**

**Letter of termination to Mme. Jacqueline Brisebois**

**2016-01-10** It is moved by Ken O'Leary and unanimously resolved that the municipality engage Deveau Avocats to prepare a final letter of "termination of employment" to Mme. Jacqueline Brisebois.  
Carried

**MISCELLANEOUS**

**Calcium supply 2016**

**2016-01-11** It is moved by Terry Racine and unanimously resolved to accept the offer of prolongation, at the 2015 rate, from Multi-route for the 2016 supply of calcium.  
Carried

**CORRESPONDENCE**

**It is noted** that the correspondence was read to council.

**Motion to adjourn**

**2016-01-12** It is moved by Joe Belanger and unanimously resolved to close the meeting at 845pm.  
Carried

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Colleen Larivière, Mayor

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Julie Bertrand, Interim Director General