

## **MUNICIPALITY OF LITCHFIELD**

Minutes of the regular council meeting held on October 5, 2015 at 7pm at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Émile Morin, Ken O'Leary and Donald Graveline.

Councillor Joe Belanger motivated his absence.

Also present: Interim director general, Julie Bertrand and Municipal inspector Doug Corrigan.

Quorum is met and Mayor Colleen Larivière presides the meeting.

2015-10-390

### **Adoption of Agenda**

It is moved by Ken O'Leary and unanimously resolved to adopt the agenda for October 5, 2015 as presented.

Carried

2015-10-391

### **Adoption of Minutes**

It is moved by Donald Graveline and unanimously resolved to adopt the minutes of September 8, 2015 as presented.

Carried

2015-10-392

## **URBANISM**

### **Survey plans- lot # 3545516**

It is moved by Ken O'Leary and unanimously resolved to have the Interim director general contact M.Fortin and M.Roberston in regards to a discrepancy concerning survey plans for lot #3545516.

Carried

2015-10-393

### **Subdivision Plans- cadastre #5794411 N.O.**

It is moved by Emile Morin and unanimously resolved to approve survey plans for lot 5794411 N.O. submitted by Mathieu Fortin according to his minutes #783 dated September 30, 2015.

Carried

2015-10-394

### **Offer of Service- revision of planning by-laws**

It is moved by Emile Morin and unanimously resolved to plan to make an allowance in the 2016 Provisional Budget for the revision of the municipality's planning by-laws.

Carried

**Notice of Motion** is given by Emile Morin that at a subsequent meeting of council project by-laws will be presented regarding "Minor Derogations" and an "Urbanism Consulting Committee".

**ROADS**

**Winter Sand purchase**

2015-10-395 It is moved by Terry Racine and unanimously resolved to purchase 2000 m.t. of winter sand from Morin Sand and Gravel for the cost of 2.75/m.t. before taxes. This expense is authorized from the budgetary item "winter sand" from the 2015 provisional budget.  
Carried

**Winter Salt purchase**

2015-10-396 It is moved by Donald Graveline and unanimously resolved to purchase 65m.t. of winter salt from Compass Minerals at the cost of 101.42/m.t. delivered. This expense authorized from the budgetary item "winter salt" from the 2015 provisional budget.  
Carried

**Finance**

2015-10-397 It is moved by Donald Graveline and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.  
Carried

**Monthly Invoices**

Invoices paid prior to meeting: \$4809.07

Invoices to be paid: \$119 060.68

Total amount of invoices: \$ \$123 869.75

**Certificate of availability**

I, Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$123 869.75 for the month of October 2015.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Julie Bertrand  
Interim Director General

**2014 Financial Statements**

2015-10-398 It is moved by Ken O'Leary and unanimously resolved adopt the 2014 Financial Statements for the Municipality of Litchfield as prepared by Janik Ethier, CPA and presented by Mr. Gerard Label.  
Carried

**2016 municipal fuel supply**

2015-10-399 It is moved by Terry Racine and unanimously resolved to request tenders for the supply of municipal fuel for 2016.  
Carried

**New Building - Phase II design plans**

2015-10-400

It is moved by Ken O'Leary and unanimously resolved to accept the the revised plans/cost of the new building as presented. The revised cost estimates will be \$328 118.00 +taxes.

Carried

**Pontiac High Bursary Fund**

2015-10-401

It is moved by Ken O'Leary and unanimously resolved to donate \$100 to the Pontiac High Bursary fund for the 2015 graduate from Litchfield. This expense authorized from the budgetary item "donations and goodwill gestures" from the 2015 provisional budget.

Carried

**Repair to 1998 Truck**

2015-10-402

It is moved by Ken O'Leary and unanimously resolved to authorize the expense of \$5000 to repair the engine on the 1998 Int. Truck. This expense authorized from the budgetary item "repair and maintenance equipment" from the 2015 provisional budget.

Carried

**MISCELLANEOUS**

It is noted to inform Mr. Cletus Ferrigan that council will consider his request to allow animals in zone 62 when the municipality revises the zoning by-law.

**Request for guard rails on route 148**

2015-10-403

It is moved by Denis Dubeau and unanimously resolved to forward the letter received by the municipality, from Samantha Smith requesting guard rails to be installed along route 148, to the MTQ .

Carried

**Municipal Inspector**

2015-10-404

It is moved by Donald Graveline and unanimously resolved to support the recommendation of the Human Resource committee , to advise Mr. Corrigan, that the municipality will not renew his contract for 2016.

Carried

**It is noted** that the correspondence was read to council.

**Motion to adjourn**

2015-10-405

It is moved by Denis Dubeau and unanimously resolved to close the meeting at 22h15.

Carried

---

Colleen Larivière  
Mayor

---

Julie Bertrand  
Interim Director General