

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on April 7, 2015 at 7pm.
at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Pro- Mayor Denis Dubeau and councillors Emile Morin,
Ken O'Leary, Joe Belanger, Donald Graveline and Terry Racine

Mayor Larivière motivates her absence.

Also present: Interim director general, Julie Bertrand and Municipal
inspector Doug Corrigan.

Public attendance: Chris Falardeau and colleagues from Paradis.

Quorum is met and Pro-mayor Denis Dubeau presides the meeting.

2015-04-299

Adoption of Agenda

It is moved by Donald Graveline and unanimously resolved to adopt
the agenda for April 7, 2015 as presented.

Carried

2015-04-300

Adoption of Minutes

It is moved by Emile Morin and unanimously resolved to adopt the
minutes of March 2, 2015 as presented.

Carried

URBANISM

2015-04-301

It is moved by Emile Morin and unanimously resolved to authorize the
reimbursement of Change of Address charges (upon submission of
receipt) for the period of 1 year to 3 taxpayers on Church road. This
expense of \$94.55/resident is authorized from the budgetary item “
Public Security” from the 2015 provisional budget.

Carried

2015-04-302

COMMISSION DE TOPONYMI

It is moved by Donald Graveline and unanimously resolved that the
municipality apply to the Commission de Toponymi requesting that
chemin Cemetery be added to the official registry of the municipality's
roads.

Carried

ROADS

2015-04-303

CALCIUM PURCHASE

It is moved by Joe Belanger and unanimously resolved to purchase 10
bags of flake calcium from Sel Warwick. This expense of \$584.50/bag is
authorized from the budgetary item “Calcium Expense” from the 2015
provisional budget.

Carried

2015-04-304

REQUEST FOR SNOW PLOWING OF PRIVATE ROADS

Chemin Giroux

It is moved by Emile Morin and unanimously resolved to send a letter
to Mr John Gravelle stating that after the inspection of chemin Giroux,
council will make a decision in regards to his request that the
municipality plow the road during the winter months.

Carried

2015-04-305

PRIVATE ROAD AT 501 CH. MONTAGE

It is moved by Emile Morin and unanimously resolved to send a letter to Mr Daniel Dubeau stating that after the inspection of Mr Dubeau's road, council will make a decision in regards to his request that the municipality plow the road during the winter months. It is also resolved to inform Mr Dubeau that his road is private and council will not repair the culvert on his private road.

Carried

Finance

2015-04-306

It is moved by Emile Morin and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$12 463.89

Invoices to be paid: \$87 576.90

Total amount of invoices: \$100 040.79

Certificate of availability

I, Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$100 040.79 for the month of April 2015.

Signed: _____

Date: _____

Julie Bertrand, Interim Director General

CONTRIBUTION- PONTIAC BURSARY FUND

2015-04-307

It is moved by Terry Racine and unanimously resolved to contribute \$100 to the Pontiac Bursary Fund. This expense authorized from the budgetary item "Good Will and Donations" from the 2015 provisional budget.

Carried

MEMBERSHIP RENEWAL - CHAMBER OF COMMERCE

2015-04-308

It is moved by Emile Morin and unanimously resolved to authorize the renewal of the Chamber of Commerce membership. This expense of \$150 is authorized from the budgetary item "Association Fees" from the 2015 provisional budget.

Carried

CHAINSAW PURCHASES

2015-04-309

It is moved by Ken O'Leary and unanimously resolved to authorize the purchase of 2 chainsaws and safety equipment for employees. This expense is authorized from the budgetary item "Tools" from the 2015 provisional budget.

Carried

SECURITY

Annual Report- Fire Cover Safety Plan

2015-04-310

WHEREAS the Municipality of Litchfield must review the actions of the fire safety cover plan annually;

WHEREAS the Municipality must produce an annual report;

WHEREAS the report has been prepared by the Director general and fire chief of the Municipality in coordination with the public security coordinator of the MRC;

THEREFORE,

It is proposed by Donald Graveline and unanimously resolved that the council adopt the annual report for Year 3 of the fire safety cover plan, as presented by the Director General of the Municipality.

Carried

BEAVER CONTROL SERVICES

2015-04-311 It is moved by Donald Graveline and unanimously resolved to accept the offer of service from Chris Sauriol to provide beaver control from April 15, 2015 to November 30, 2015. This expense of \$400/month is authorized from the budgetary item "Road Maintenance" from the 2015 provisional budget.
Carried

MISCELLANEOUS

PURCHASE OF TANK FOR WELDER

2015-04-312 It is moved by Emile Morin and unanimously resolved to purchase a gas tank for the MIG welder. This expense of \$190.04 is authorized from the budgetary item "Tools" from the 2015 provisional budget.
Carried

ADMQ CONVENTION- INTERIM DIRECTOR GENERAL AUTHORIZATION

2015-04-313 It is moved by Joe Belanger and unanimously resolved to authorize the Interim Director General to attend the ADMQ convention. This expense of approximately \$900.00 plus taxes is authorized from the budgetary item "DG Travel and conventions" from the 2015 provisional budget.
Carried

EQUIPMENT REPAIRS

2015-04-314 It is moved by Terry Racine and unanimously resolved to authorize the repair of the hydraulic cylinders on the JCB backhoe. This expense authorized from the budgetary item "equipment repairs" from the 2015 provisional budget.
Carried

EVENT PERMIT REQUEST

2015-04-315 It is moved by Emile Morin and unanimously resolved that council request that Mr Chris Falardeau contact a concerned neighbor as a pre-requisite to council issuing an event permit for July 2-5, 2015.
Carried

CORRESPONDENCE

It is noted that the correspondence was read and discussed with the members of council.

Motion to adjourn

2015-04-316 It is moved by Joe Belanger and unanimously resolved to close the meeting at 22hr15.
Carried

Denis Dubeau
Pro-Mayor

Julie Bertrand
Interim Director General