

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on September 8, 2014 at 7pm,
at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Ken O'Leary,
Donald Graveline, Emile Morin, Joe Belanger and Terry Racine
The Interim Director General Julie Bertrand and the municipal inspector Doug
Corrigan are also present.

Public attendance – Mr and Mrs Rene Barrette, Maurice Morin and
Officer Tanya Bissonnette from the SQ

Quorum is met and Mayor Colleen Larivière presides the meeting.

2014-09-182

Adoption of Agenda

It is moved by Emile Morin and unanimously resolved to adopt the
agenda for August 11, 2014 as presented.

Carried

2014-09-183

Adoption of Minutes

It is moved by Ken O'Leary and unanimously resolved to adopt the
minutes of September 8, 2014 as presented.

Carried

It is noted by Mr Barrette that he requested to have the
Barrette road opened for the winter.

It is noted that Mr Maurice Morin was in attendance to discuss the by-law
2010-10 regarding the levy/m.t. on gravel and sand transported on municipal
roads.

It is noted that several issue were discussed with Officer Bissonnette from the
Sureté du Québec, such as garbage thrown along municipal roads, 4 wheelers
and guns being fired along municipal roads during season.

68 Crawford road-repairs to road bank

2014-09-184

Whereas a letter was previously sent to the owner of 68 Crawford
road regarding a deep embankment created by the property owner;

Whereas the embankment is causing a dangerous situation for
users of the municipal road;

Whereas the property owner agreed to repair the embankment last
spring;

Whereas the repairs to secure the embankment were not done;

Therefore

It is moved by Ken O'Leary and unanimously resolved that a second letter be
sent to the property owner of 68 Crawford road requesting that the repairs to
the embankment be completed, as previously agreed upon, otherwise the
municipality will have no choice but to proceed with legal action.

Carried

ROADS

2014-09-185

It is moved by Emile Morin and unanimously resolved to verify ownership of the old road off 301 north at the request of #1198 -301 north and bring this issue to the agenda of the October 2014 meeting.
Carried

Request to force private access-18 chemin Ebert

It is noted that the municipality is unable to force property access through private property as per request from taxpayer at 18 chemin Ebert.

Prices Quotes - Winter sand and salt

2014-09-186

It is moved by Denis Dubeau and unanimously resolved to request prices from 2 local suppliers for 2000m.t. of winter sand. It is also resolved to order 65m.t. of winter salt.
Carried

It is noted that an inspection is requested by the property owner of 90 Crawford road regarding gravel washing down his lane.

Security

2014-09-187

DELEGATION OF COMPETENCY TO THE PONTIAC MRC FOR THE 9-1-1 EMERGENCY CALL CENTRE

WHEREAS the municipalities have an obligation to provide a 9-1-1 emergency call center and fire despatch service to its citizens;

WHEREAS the municipality has adopted resolution number 2014-09-187 delegating to the Pontiac MRC the jurisdiction for the management of agreements and contracts for the despatch of the fire safety services;

WHEREAS on January 21, 2013, the Pontiac MRC signed a contract with MRC des Collines for the despatch of the fire safety services;

WHEREAS the conditions set by the contract is conditional on the signing of an agreement between the two MRCs for the services of the emergency call center;

WHEREAS the municipality has adopted resolution number 2014-08-173 cancelling the contract for the services of the Groupe CLR emergency call center.

THEREFORE

It is proposed by Joe Belanger and unanimously resolved to delegate to the Pontiac MRC the competence for the services of the emergency call center on behalf of the Municipality of Litchfield.

Carried

911 Dispatch Center change -date of entry in to force

2014-09-188

Resolution to modify the date of entry into force of change in the center of primary response

WHEREAS the municipality adopted resolution number 2014-08-173 on August 11,2014 to cancel the contract with Groupe CLR;

WHEREAS there are prescription in the delays that are imposed by the CRTC (decision 2011-309);

WHEREAS it is preferable that the transfer date be the same for all of the municipalities of the Pontiac MRC.

THEREFORE

It is proposed by Donald Graveline and resolved to change the contract termination date with Groupe CLR to November 25, 2014.

Carried

2014-09-189

REGIONAL CIVIL SECURITY PLAN

WHEREAS the municipalities of the Pontiac MRC must have a civil protection plan;

WHEREAS the resources that are available for the municipalities are the same for most of the municipalities of the Pontiac MRC;

WHEREAS it is difficult for some municipalities to find enough people to operate an emergency operations center for a period of 24 hours or more;

WHEREAS municipalities could provide a list of two or three names and create a group of 36 people who would be interested in working in the emergency operations center;

WHEREAS the regional plan would consist of sections identified to each municipality;

WHEREAS the plan would be prepared by the public security and emergency preparedness coordinator of the Pontiac MRC in collaboration with the director general of each municipality;

WHEREAS the plan will be subsequently adopted by each municipality;

WHEREAS in a situation of emergency, the municipality will remain responsible for the emergency measures to be implemented.

THEREFORE,

It is proposed by Emile Morin and unanimously resolved to mandate the MRC Pontiac to produce a civil security plan respecting the particularities of each municipality.

Carried

Finance

2014-09-190

It is moved by Joe Belanger and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$5 496.78

Invoices to be paid: \$15 124.00

Total amount of invoices: \$20 620.78

Certificate of availability

I, Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$ 20 620.78 for the month of August, 2014.

Signed: _____ Date: _____

Julie Bertrand, Interim Director General

Legal Services- Matricule # 9255-15-0769

2014-09-191

It is moved by Ken O'Leary and unanimously resolved to hire the legal firm DEVEAU, BOURGEOIS, GAGNÉ, HÉBERT & ASSOCIÉS, to protect and secure the municipality's financial interests related to Matricule # 9255-15-0769.

Carried

Construction of a new municipal building

2014-09-192

It is moved by Emile Morin and unanimously resolved that the project of a new municipal building for the municipal offices is authorized by the municipal council, subject to obtaining a governmental grant to that effect.

It is also moved by Emile Morin and unanimously resolved that the municipality commit to paying its part of admissible costs and ongoing operating costs of the project.

Adopted

PAARRM Grant

2014-09-193

It is moved by Emile Morin to submit the application for the PAARRM grant, in aid of repairs and maintenance of municipal roads in the amount of \$110,000.

Carried

Dry Hydrant-joint plan

2014-09-194

It is moved by Donald Graveline and unanimously resolved to share costs for a joint plan with the municipality of Otter Lake for the installation of a dry hydrant located on Bear road in Otter Lake.

Carried

TRANSFER SITE

2014-09-195

Garbage Tax Committee

It is moved by Emile Morin and unanimously resolved to set a garbage committee planning meeting.

Carried

2014-09-196

By-Law 2014-007-Transfer Site

Considering the regulations regarding the municipality's transfer site and the disposal of commercial and household garbage and recyclables;

It is moved by Emile Morin and unanimously resolved to adopt the Transfer Site By-law 2014-007.

Carried

It is noted that the by-law 2014-007 is available for viewing at the municipal office during business hours and also on the municipal website.

Correspondence

It is noted that the correspondence was read and discussed with the members of council.

Motion to adjourn

2014-09-197

It is moved by Joe Belanger and unanimously resolved to close the meeting at 10:30pm.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Interim Director General